

**Manhattan Area Technical College
Institutional Policy and Procedure Manual**

Policy No. 4.2.9

Title: Grading Scale for a Course if Different than MATC Standard Scale	
Originated by: Vice President of Instructional Services	
Signature	Date 10/10/05
Approved:	
Signature	Date
Reviewed:	Revised: July 25, 2011

Policy Statement: The home program for a course has the authority to set the grading standard for that course. The grading standard for the course must, at a minimum, meet the adopted college standard; however, the standard for a course or program may be more stringent. The home program is defined as the program that has responsibility of developing and maintaining the curriculum and syllabus for the course. The home program for MATC courses is denoted by the three letter code prior to the course number.

Rationale: MATC has adopted a college wide minimum grading standard; however, some programs have adopted a more stringent grading standard for their program of study and courses.

Procedure: Example:

1. A Business Administration course that is taught as part of the Business Administration program(s) by Business Administration faculty have the authority to set the grading scale for that course even if the course is taken by students in other programs.

2. The Nursing Program and the Dental Hygiene program have set a higher grading standard for all program specific courses:
94 – 100% A
86 – 93% B
78 – 85% C
70 -77%
D Below 70%
F