

Manhattan Area Technical College  
Board of Directors Meeting  
Tuesday, April 8, 2008  
Manhattan Area Technical College Room 304, 7:00 p.m.

Call to order: Dr. David Craft, Chair; Time of call to order 7:03 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session April 8<sup>th</sup>, 2008 at 7:00 p.m. at Manhattan Area Technical College.

Members present:     Dr. David Craft  
                              Brad Fowles  
                              Dr. Todd Frieze  
                              Dr. Norris Wika  
                              Marla Brandon  
                              Stacy Kohlmeier  
                              Willie Thornberg

Members absent:  
  
                              John Kice P.E.  
                              Arthur Loub

Also present were Dr. Robert Edleston, President; Tracy Geisler, Board Clerk; Jane Bloodgood, Vice President of Business Services; Marilyn Mahan Vice President of Instructional Services; Kelly Hoggatt, Vice President of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement

Guests: Faculty members: Andy Duggan, Sandra Tabor, Thad Russell, Ron Bell, Laurie Johnson, Michael King, Mark Claussen,

2.     AGENDA MODIFICATIONS & CONSENT AGENDA

Dr. Craft noted Agenda items, President's monthly BOD report and Higher Education Funding Forecast are not action items, asterisk removed.

Dr. Craft would like Committee members CEO end of year evaluation added to Agenda item Evaluation of Board Process.

Dr. Todd Frieze was introduced as the "at large" position on the BOD. Dr. Frieze is a family Physician in Junction City. Dr. Frieze gave a brief description of his background and experience.

Dr. Edleston introduced Marilyn Mahan, the new Vice President of Instructional Services. Marilyn briefed the board on her past employment with MATC and her experience she is bringing to the College.

Dr. Todd Frieze and Marla Brandon took the Oath of Office as members of the Board of Directors at Manhattan Area Technical College.

Stacy Kohlmeier moved to approve the Consent Agenda minutes and attachments. Dr. Norris Wika seconded. Motion carried 5-0.

### 3. CONFIRMATION OF MONITORING REPORTS

Dr. Craft noted attachment 4, is the updated version of Asset Protection under policy governance manual.

Stacy Kohlmeier moved to accept Asset Protection, Marla Brandon seconded. Motion carried 5-0.

### 4. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board Mission)

Dr. Edleston explained the asterisked items in Strategic Plan update are items the Board will be involved in.

Dr. Fogg explained the Strategic Plan update and future items to be discussed. The Strategic Plan will continue to be evaluated looking at goals and changes that may be needed. A retreat in May with representative from Staff, Faculty, and Administration will take place looking at Strategic Plan and HLC accreditation.

Marilyn Mahan gave an update on the General Advisory Committee meeting. Rich and Marilyn will meet discussing concerns and ideas of committee members. The GAC meeting was productive with interaction from all members.

Dr. Edleston explained attachment #5 (Higher Education Funding) was supplied by the KBOR, explains how funding occurs. He briefed items within the packet, with recommendations that were given.

### 5. GENERAL AGENDA (Items requiring BOD Action)

Mark Claussen explained attachment # 6 foundation funding; this is a continuation request for the transfer of funds. Dr. Craft pointed out; the College is to follow 501C3 guidelines for foundation positions. The foundation is required to have an annual audit. Jane Bloodgood will follow up with the College auditors with questions. Mark Claussen is scheduled to meet with Darin Russell and the foundation board on May 5<sup>th</sup>.

Willie Thornberg moved to transfer funds to the foundation funding under the 501C3 guidelines. Marla Brandon seconded. Motion carried 5-0.

Dr. Edleston discussed the HVAC bids for the replacement of the air conditioning units on Campus. The units are funded through the interest free bond issued by the State of Kansas. The Board was asked to allow the bid from Thermal Comfort Air for the replacement of air conditioning units.

Stacy Kohlmeier moved to accept the bid, Willie Thornberg seconded. Motion carried 5-0.

6. OWNERSHIP LINKAGE (Related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...)

Tracy Geisler informed the Board on ad’s that were placed in the Manhattan Mercury and Clay Center Dispatch for positions on BOD. The Clay Center Chamber has also been contacted for recommendations. We have received applications for Riley County. Tracy and the committee will set up interviews when all applications are received.

Dr. Edleston discussed his meeting with the architects for the renovations at the College. Discussion has taken place in reference to the Dental Hygiene facility and the specific needs, including the needs for a “wet lab”. Dr. Edleston has contacted the school of Vet Medicine and the K-State Chemistry department; both are willing to donate various items for the wet lab.

7. INCIDENTAL INFORMATION

No Reports given

8. ADJOURNMENT

Dr. David Craft, Vice Board Chair, adjourned the meeting at 8:15 p.m.

Next Meeting – May 13<sup>th</sup> , 2008 at 7:00 PM in room 304 at MATC.