

Manhattan Area Technical College

Board of Directors Meeting

August 8, 2011

Open Session: 6:00 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session, August 8, 2011 at 6:00 p.m. at Manhattan Area Technical College.

Members present: Marla Brandon, Kevin Connell, Dick Green, A.N. "Ole" Olsen, Dr. David Craft, Dr. Todd Frieze (arrived at 6:10), and Michael Morton

Members absent: Helen Wimsatt, Donna Karmann

Also present: Dr. Robert Edleston, President; Tracy Geisler, Administrative Assistant/Board Clerk; Jane Bloodgood, Vice President of Business Services; Marilyn Mahan, Vice President of Instruction Services; Justin Pfeifer, Vice President of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement; Norm Delay, Faculty Senate; and Aaron Ruder, Classified Senate

Faculty/Staff members: Beth Peters, Karen Bryant, Becky Claus, Andy Duggan, Sarah Saueressig, Krista Hahn, Cheryl Seitz, Mark Claussen, Marlene Sedillos, Carol Keltner, Laurie Johnson, Trysta Williams, and Michael King

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 6:01 p.m.
- b. Dr. Edleston introduced new Faculty and Staff attending the meeting.

3. CONSENT AGENDA

- a. Kevin Connell moved to approve the Consent Agenda minutes and attachments. Michael Morton seconded. Motion carried 6 yeas, 1 abstain.

4. GENERAL AGENDA (items possibly requiring BOD action)

- a. Dr. Craft made a motion to go into executive session at 6:02p.m to discuss Personnel Matters of Non-Elected Employees (attachment mailed with packet) and return to open session at 6:30p.m. Kevin Connell seconded. Motion carried 7 yeas, 0 nays. At 6:30p.m Dr. Craft made a motion to go back into executive session and return to open session at 7:00p.m. Michael Morton seconded. Motion carried 7 yeas, 0 nays. At 7:00 Dr. Craft made a motion to go back into executive session and return to open session at 7:10p.m. Kevin Connell seconded. Motion carried 7 yeas, 0 nays. At 7:10p.m. Dr. Craft made a motion to return to open session. Ole Olsen seconded. Motion carried 7 yeas, 0 nays.

- b. Kevin Connell moved to approve the June and July Threshold Expenditures (Attachment 4a & 4b). Dr. Frieze seconded. Motion carried 6 yeas, 1 abstain.
 - c. Kevin Connell moved to approve the Annual Budget (Attachment 5). Dr. Frieze seconded. Motion carried 6 yeas, 1 abstain.
 - d. Kevin Connell moved to approve the Monitoring Report: Compensation & Benefits (Attachment 6). Michael Morton seconded. Motion carried 6 yeas, 1 abstain.
 - e. Dr. Edleston gave an update on the Facilities Master Plan (Attachment 7).
 - f. Justin Pfeifer made an overhead presentation, demonstrating MATC online using the Jenzabar system, showing the entry of a purchase request and the flags that will appear if the amount requires approval and/or sealed bids.
 - g. Becky Claus presented the Strategic Plan Update (Attachment 8)
5. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board
- a. Kevin Connell moved to approve the AAS in Technical Studies (Attachment 9). Michael Morton seconded. Motion carried 7 yeas, 0 nays.
 - b. Marilyn Mahan reported on the General and Continuing Education Programs and the Learning Resources Center Programs (Attachment 10).
6. OWNERSHIP LINKAGE (Related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...)
- a. None
8. INCIDENTAL INFORMATION
- a. Dr. Edleston discussed his monthly BOD report (Attachment 11).
9. EVALUATION OF BOARD PROCESS
- a. Michael Morton moved to approve the Board Policy; Officer’s Election Procedure (Attachment 12). Kevin Connell seconded the motion. Motion carried 5 yeas, 1 nay, 1 abstain.
 - b. Board meeting dates were discussed. Starting September 20th the Board meetings will be every 3rd Tuesday of the month at 6:00p.m.

ADJOURNMENT:

Marla Brandon, Board Chair adjourned the meeting at 8:32 p.m.

Next Meeting:

Board meeting September 20, 2011 6:00 p.m. Room 304

MATC Board Clerk

Date

Approved:

Chair

Date