

Board of Directors Packet

Manhattan Area Technical College

May 31, 2022

Zoom/Live Stream 5:30 pm



Board of Directors:

__Baker, L.J. - Chair (Geary)	__Urban, David (Riley)
__King-Luttman, Wendy – Vice Chair (Clay)	__Ballou, Brett (Riley)
__Flanary, Tim (Pottawatomie)	__Allen, Will (Geary)
__Peterson, Heather (Pottawatomie)	__Matson, Mike (Riley)

Administration/Staff:

__Genandt, James (President/CEO)	__Miller, Hannah (Board Clerk)	__Phillips, Sarah
__Davis, Kimberly	__Gfeller, Josh	__Ross, Neil
__Roberts, Nathan	__Boxberger, Chris	__Watts, Harry
__Faculty Senate		

Agenda

1. Call to Order

2. Consent Agenda (Routine items requiring BOD action)*

- Approval of April 2022 Meeting Minutes (Attachment 1)*
- Approval of April 2022 Check Register w/Threshold Expenditures (Attachment 2-3)*
- Organizational Update (Attachment 4)*
- President's Report (Attachment 5)*

3. General Agenda (Items possibly requiring BOD Action)

- New Personnel
 - i. Kerri Bellamy
- Meet and Greet
 - i. Michelle Mackeprang
- Facilities Insurance Renewal (Attachment 6)*
- Workers Comp Insurance*
 - i. Charlson & Wilson Insurance (Attachment 7)
 - ii. Conrade Insurance (Attachment 8)
- Succession Policy (Attachment 9)* **Jim**
- Discuss Evaluation of the President

4. Discussion of Ends (Demonstration, Testimonial, or Report of Results related to Board Mission)

- Facilities/Projects Updates **Sarah**
- Faculty Senate Update **Faculty Senate**
- 2022 Data ROI Higher Education (Attachment 10) **Jim**
- Blue Cross Blue Shield Benefit Renewals for 2022-23 (Attachment 11-15)

- Advertising for Board Positions
- 5. **Executive Session:** Negotiations – discuss employee/employer negotiations to protect the matters being discussed with the exception for negotiations under KOMA
- 6. **Executive Session:** Personnel Matters
- 7. **Executive Session:** Confidential Matters – discussion relating to real property

Meetings and Upcoming Events

Next Board Meeting: June 28, 2022

* Requires BOD Action

Board of Directors Minutes

Manhattan Area Technical College

April 26, 2022 5:30pm



1. The Board of Directors of the Manhattan Area Technical College met April 26, 2022 at 5:30 p.m. in person and using zoom, with live streaming for employees.
 - Members present: L.J. Baker, Wendy King-Luttman, David Urban, Mike Matson, Tim Flanary, Will Allen, Heather Peterson, Brett Ballou.
 - Administration Present: Jim Genandt, President/CEO; Sarah Phillips, VP Student Success/CAO/CSAO; Josh Gfeller, Chief Information Security Officer; Chris Boxberger, Dean of Academic Partnerships and Outreach; Nathan Roberts, Dean of Academic Affairs; Neil Ross, Dean of Student Success; Kim Davis, Dean of Nursing & Health Programs; Hannah Miller, Executive Assistant/Board Clerk.
 - Faculty/Staff/SGO Visitors: Harry Watts, Brian Koch, Jack Allston.
 - Meeting was live streamed.
2. **Call to Order**
 - L.J. Baker called the meeting to order at 5:30p.m.
3. **Consent Agenda:** (Routine items requiring BOD action)*
 - Heather Peterson motioned to approve the Consent Agenda. Brett Ballou seconded. Motion carried 7 yeas and 0 nays. Motion passed to accept the Consent Agenda
4. **General Agenda:** (Items possible requiring BOD action)
 - Tim Flanary moved to approve the General Agenda with the removal of item number five: Executive Session. Wendy King-Luttman seconded. Motion carried 7 yeas and 0 nays. Motion passed with removal of items from the General Agenda.
 - Jack Allston from the Pottawatomie County Economic Development Corporation gave an update on what is to come in the community. He congratulated MATC on the new campaign.
5. **Executive Session:** Consultation with College Attorney
 - Wendy King-Luttman motioned to move into executive session at 5:44pm. Will Allen seconded. Motion carried 7 yeas and 0 nays. Wendy King-Luttman motioned to move to open session at 5:54pm. Will Allen seconded. Motion carried 7 yeas and 0 nays. No action was taken.
6. **Discussion of Ends:** (Demonstration, Testimonial, or Report of Results related to Board Mission)

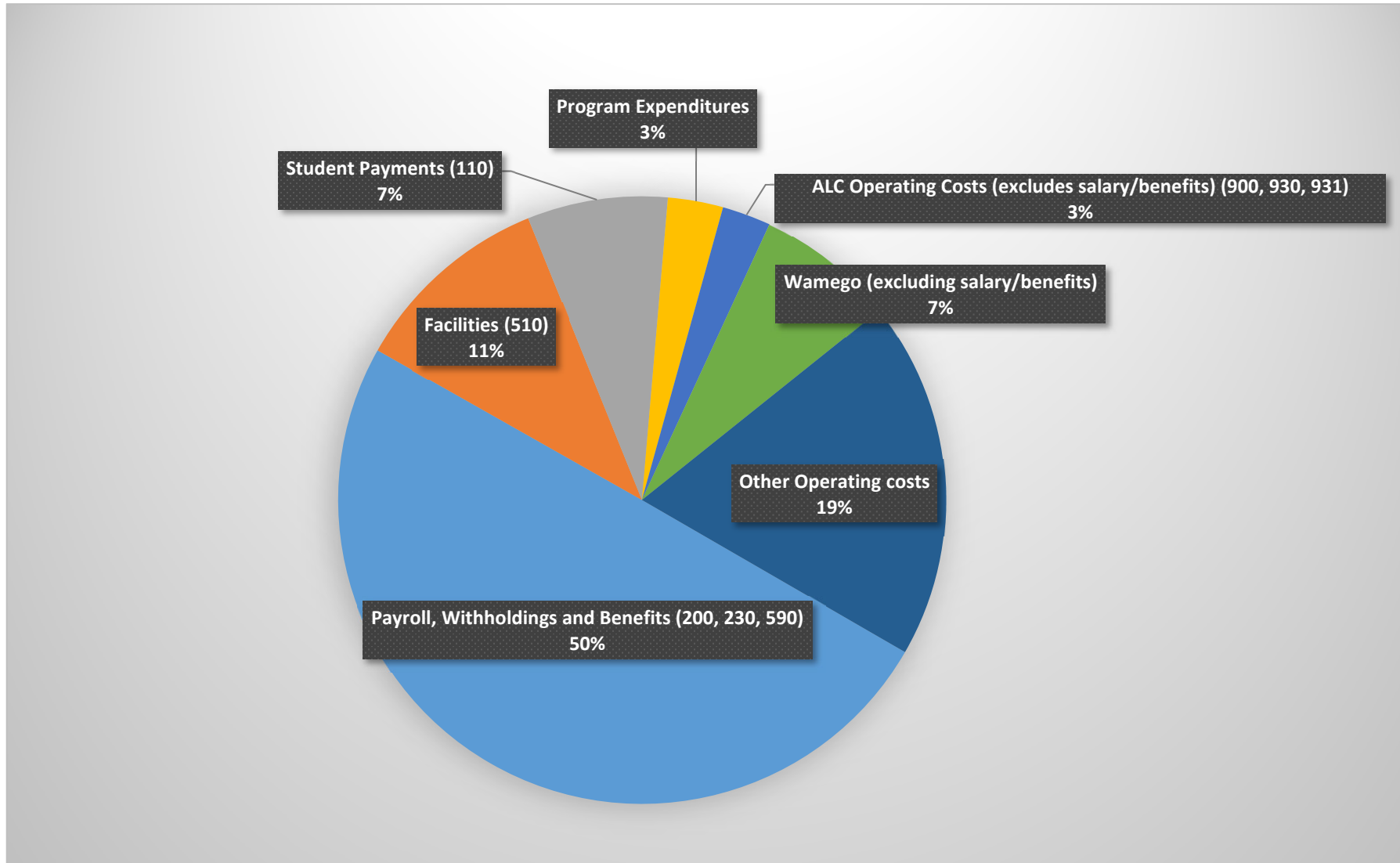
- President Genandt informed board members Wendy King-Luttman and LJ Baker that their terms were ending in June of this year. They have the option to reapply to be on the board which requires them to go through the application process again.
 - Nathan Roberts informed the Board about the policy updates for policy 5.10.1 and 4.2.13. No action was needed on these policies, it was just to inform the board.
 - Josh Gfeller discussed the facilities and project updates at MATC. In Wamego, we are doing the demo of building 3 ourselves to save money. New roof and drainage is complete and will now be working on beautifying were the work was done.
 - Neil Ross updated the Board on the events that took place in April, National CTE Signing Day and Open House. 50 students attend the National Signing Day, with 100 people total with guests. There is a news article on our website with details on the event. About 500 guests attended the Open House, which was a great turn out with more students then expected. There were also a few people from campus that attend the Tulip Festival to help promote Manhattan Tech in Wamego. Next event happening is Commencement on May 13th and 14th.
 - President Genandt informed the Board of the results of Manhattan's Grow Green event. Manhattan Tech received over \$14,000 in donations and with Manhattan Community Foundation match, we made our goal of over \$20,000.
7. **Executive Session:** Confidential Matters – Discussion relating to real property
- Wendy King-Luttman motioned to move into executive session at 6:30pm. Mike Matson seconded. Motion carried 8 yeas and 0 nays. Wendy King-Luttman motioned to move to open session at 6:50pm. Will Allen seconded. Motion carried 8 yeas and 0 nays. No action was taken.
8. **Adjournment:** L.J. Baker, Board Chair adjourned the meeting at 6:55pm.



To: MATC Board of Directors
 From: Administration
 Re: April 2022 Expenditures

Category	Costs	%
Payroll, Withholdings and Benefits (200, 230, 590)	\$ 405,070.23	49.87%
Facilities (510)	\$ 86,876.33	10.69%
Student Payments (110)	\$ 60,768.30	7.48%
Program Expenditures	\$ 23,812.78	2.93%
ALC Operating Costs (excludes salary/benefits) (900, 930, 931)	\$ 21,005.51	2.59%
Wamego (excluding salary/benefits)	\$ 59,797.34	7.36%
Other Operating costs	\$ 155,001.63	19.08%
Total April Expenditures	\$ 812,332.12	100%

Threshold Expenditures > \$5,000				
Vendor Name	Item(s) Purchased	Cost	Department	Funding
KS StateBank	Roof Capital lease payment	\$ 108,893.60	Facilities	General Fund
Icon Structures, Inc.	Wamego bld2	\$ 56,072.93	Wamego	HEERF Funding
A Lert Building Systems	A lert roof guttering	\$ 25,690.00	Facilities	Capital Outlay
Diamond Roofing	411/412 roof repair	\$ 23,110.00	Facilities	Capital Outlay
Charles D Jones & Company Inc	Walk in Fridge	\$ 14,387.14	Program	Perkins Grant
Olsson, Inc.	Wamego Bldg 3	\$ 10,416.00	Wamego	General Fund
CDW Government Inc	VMWare Servers	\$ 9,258.26	Program	Course Fees
John Dietrick, P.A.	Legal services	\$ 8,150.00	Central Admin	General Fund
Evergy Kansas Central Inc.	Evergy April 2022	\$ 7,782.90	All School	General Fund
BCBS (March 2022)	Health Insurance Premiums	\$ 47,724.85	All School	payroll ded/gen fund
IRS	PR 04.15.2022 Payroll deductions	\$ 37,030.16	All School	payroll ded/gen fund
IRS	PR 04.29.2022 Payroll deductions	\$ 42,345.50	All School	payroll ded/gen fund
KS Dept of Revenue	PR 04.15.2022 Payroll deductions	\$ 7,457.96	All School	payroll deduction
KS Dept of Revenue	PR 04.29.2022 Payroll deductions	\$ 8,382.31	All School	payroll deduction
KPERS	PR 04.15.2022 Payroll deductions	\$ 9,358.08	All School	payroll deduction
KPERS	PR 04.29.2022 Payroll deductions	\$ 10,114.99	All School	payroll deduction
Nationwide Trust Company	PR 04.15.2022 Payroll deductions	\$ 6,473.20	All School	payroll ded/gen fund
Nationwide Trust Company	PR 04.29.2022 Payroll deductions	\$ 6,723.20	All School	payroll ded/gen fund
Total April Expenditures Exceeding Threshold		\$ 439,371.08		





MEMORADUM TO: The Board of Directors
FROM: Jim Genandt, President
 Human Resources
DATE: May 31st, 2022
SUBJECT: Consent Agenda: Organizational Update

New Hire/Rehires/New Positions					
Employee Name	Position Title	DOH	Department	Funding Source	Status
Kerri Bellamy	Director of Finance	5/16/2022	Business Office	Operating	New Hire
Russell Chrest	Head of Maintenance	6/1/2022	Maintenance	Operating	New Hire
Dominic Solari	Associate Degree Nursing Instructor	7/1/2022	Faculty	Operating	New Hire
Promotions/Title Changes					
Employee Name	Position Title	DOC	Department	Funding Source	Status
Separations/Retirements					
Employee Name	Position Title	DOS	Department	Funding Source	Status
Advertised Positions					
Position Title			Department	Funding Source	Status
Adjunct Opportunities for Consideration			All Departments	Operating	Open
Full-Time HVAC Instructor			Faculty	Operating	Open
Full-Time CET/IET Instructor			Faculty	Operating	Open
Associate Degree Nursing Adjunct Clinical Instructor			Faculty	Operating	Open
Part-Time Allied Health Instructor			Continuing Education	Operating	Open
Electric Power & Distribution/Welding CTE Assistant			EPD/Welding	Operating	Open
Full-Time Business Administration Instructor			Faculty	Operating	Open

President's Report: May 2022

Here is a summary of items since our last board meeting in May (and we have been busy!).

Owner Expectations:

- April 27: Jim updated Dr. Marvin Wade on the College and Career Center project.
- April 27: Jim, Sarah, and Peter met with representatives of KS BCBS concerning the employee policy and rate for FY 23.
- April 27, May 11, May 25: Jim led a meeting of the Kansas Technical College presidents.
- April 27, May 11, 25: Jim and Sarah met with representatives of the bargaining unit for negotiations. Peter is the recorder for the meetings.
- April 28: Jim participated in the Technical Education Authority meeting by Zoom.
- April 29: John Mugler and Adrein McFarland of Senator Marshall's office met with Jim and received information on MATC performance, the connection to Scorpion, etc.
- May 4: Jim participated in the KSDE work-based learning conference.
- May 5: Jim, Harry, and Sarah attended the Pottawatomie County Economic Development council's annual investors meeting in Wamego and accepted recognition by that group for the MATC Wamego Center.
- May 5: Jim participated in the System Council of Presidents call with representatives of KBOR, the universities, and the community colleges.
- May 9: Jim attended the Site Council meeting of MHS.
- May 10: Jim and Nathan toured Hale Library at KSU with the Library Director Joe Mocnic, with discussion on possible collaboration for faculty, staff, and students.
- May 12: Jim participated by Zoom and conference call with TEA budget committee meetings.
- May 12: President Linton of KSU met with Jim for lunch at MATC and a brief tour of the lab technology and industrial facility technology labs on campus.
- May 13/14: MATC Nurses Pinning and Commencement!!!!!! Thanks to board members who were able to attend!
- May 18: Jim attended KBOR meetings in Topeka for the Kansas Technical Colleges.
- May 26: Jim attended the Technical Education Authority meeting in Topeka.

Employer Needs & Response:

- May 3: Jim met with representatives of McCown Gordon concerning their employee needs and updates on the MATC facilities projects.
- May 11: Jim participated in a zoom conference with the state department of Commerce on apprenticeships.
- May 12/13: Jim participated in the regional leaders retreat (as did David Urban and Harry Watts).
- May 17: Jim participated in the monthly Manhattan Chamber of Commerce board meeting.
- May 23: Jim met with the director of the KSU Child Development Center to discuss collaboration to address child care issues in the region.
- May 23: Jim attended an orientation with staff of the Manhattan Chamber of Commerce concerning his participation with the economic development committee.
- May 24: Jim attended the GMEP advisory board meeting.
- May 25: Jim participated in the Manhattan Chamber Economic Development committee meeting.
- May 25: Jim participated in the MHK Housing Market Analysis Task Force.

Resource Development:

- May 6: Jim, Josh, Chris, and Nathan participated in the Flint Hills Builders Association golf scramble. This event raises funds for student scholarships in construction for persons attending MATC and/or KSU.

- May 9: Jim and Harry met with county commission Ford to update him on our Building HIRE Education project.
- May 9: Representatives of BBN, BHS, Ollson, and MATC met to discuss phase one of the Building HIRE Education project for the east side of campus.
- May 13: Jim, Sarah, Josh, and Andrew attended the ICON open house.



Named Insured: Manhattan Area Technical College
 Underwriting Company: The Cincinnati Insurance Company
 Policy Period: 7/1/2022 - 7/1/2023

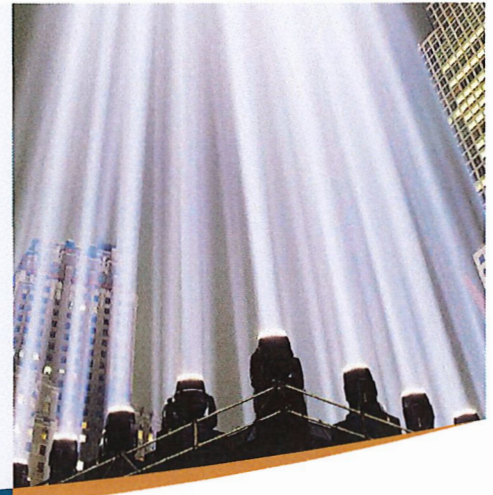
		<u>2021-2022</u>	<u>2022-2023</u>
Property			
	Blanket Building	\$ 13,194,365	\$ 16,813,582
	Blanket Personal Property	\$ 3,650,159	\$ 4,271,214
	Replacement Cost	Yes	Yes
	Property Deductible (All Peril Including Wind/Hail)	\$ 10,000	\$ 10,000
	Wind/Hail Deductible	\$100,000 per occurrence	1% per building
	Equipment Breakdown	Included: Blanket Limit	Included: Blanket Limit
	Equipment Breakdown Deductible	\$ 2,500	\$ 2,500
	* Includes Medical, Dental & Production Machinery		
	Flood	\$ 5,000,000	\$ 5,000,000
	Flood Deductible	\$ 50,000	\$ 50,000
	Earthquake	\$ 5,000,000	\$ 5,000,000
	Earthquake Deductible	\$ 50,000	\$ 50,000
	Business Income/Extra Expense	\$ 1,000,000	\$ 1,000,000
	Utility Services	\$ 25,000	\$ 25,000
	* OffPremise Water, Communication & Power excluding Overhead Lines		
	614 E US Highway 24 Building #1	\$ 849,138	Included in Blanket
	614 E US Highway 24 Building #2	\$ 592,704	Included in Blanket
	614 E US Highway 24 Building #3	\$ 106,686	\$ 114,900
	614 E US Highway 24 (Property in the Open)	\$ 201,880	\$ 201,880
Inland Marine			
	Electronic Data Processing Equipment	\$ 300,000	\$ 390,000
	Contractors Equipment	\$ 96,350	\$ 96,350
	Signs	\$ 100,000	\$ 100,000
	* 2005 Caterpillar (\$21,350) and Welder (\$75,000)		
Crime			
	Employee Dishonesty	\$ 100,000	\$ 100,000
Commercial Liability			
	General Liability (Including Corporal Punishment)		
	Occurrence Limit	\$ 1,000,000	\$ 1,000,000
	Aggregate Limit	\$ 3,000,000	\$ 3,000,000
	General Liability Deductible	n/a	
	Sexual Abuse or Misconduct		
	Occurrence Limit	\$ 1,000,000	\$ 1,000,000
	Aggregate Limit	\$ 1,000,000	\$ 1,000,000
	Employee Benefits Liability	\$ 1,000,000	\$ 1,000,000
	Crisis Event Expense Coverage		
	Response Communications Expense	\$ 25,000	\$ 25,000
	Post Crisis Event Expense	\$ 25,000	\$ 25,000
	Crisis Event Business Income & Extra Expense	\$ 25,000	\$ 25,000
Commercial Auto			
	Combined Single Limit	\$ 1,000,000	\$ 1,000,000
	# Vehicles	28	28
	Comp/Coll Deductible on Select Vehicles	\$1,000/\$1,000	\$1,000/\$1,000
Garagekeeper's Legal Liability			
	Direct "Primary" Limit	\$ 90,000	\$ 90,000
	Comprehensive Deductible	\$1,000 per Vehicle (Max \$2,500)	\$1,000 per vehicle (Max \$2,500)
	Collision Deductible	\$ 1,000	\$ 1,000
Annual Premium		\$ 60,785	\$ 67,813

The Cincinnati Insurance Companies

Business Insurance

CRISIS EVENT EXPENSE COVERAGE ENDORSEMENT

When You're In The Spotlight



Prepare for the unexpected

You never know when an unexpected event will put your business in the spotlight. To help you keep your operation running after a crisis, consider enhancing your property insurance with Cincinnati's innovative Crisis Event Expense Coverage.

Even though you've planned and taken steps to keep your premises safe, you can experience:

- premises contamination from a communicable disease other than pandemic or similar influenza
- violent acts, resulting in physical injury or death
- contaminated food, causing the necessary closure of your premises by order of the Board of Health
- child abduction or kidnap of a person under the age of 16 other than by the person's parent or guardian
- stalking of your employees or customers with intent to cause serious bodily harm
- sexual assault directed at one or more persons
- criminal use of a firearm or device designed to cause harm or damage
- emergency events, resulting in injury or damage and significant news media coverage: fire or explosion, construction accident, equipment failure or workplace accident

Cover your expenses

Crisis Event Expense Coverage Endorsement helps to cover certain expenses you may incur after a covered event at your premises:

- *crisis event response communication expense* – pays for public relations or similar professional services to positively and effectively communicate your image and reach all stakeholders of your operations.
- *post crisis event expense* (except in Virginia) – pays for first aid or emergency care, medical treatment, professional psychological counseling or covered funeral expenses to persons harmed at the time of the crisis event.
- *business income or extra expense* – pays loss of income due to the necessary suspension of your operation because of a covered crisis event.

Receive service from a neighbor

Your local independent agent recommending coverage can provide you with more information about this coverage and the services available to help you reduce and avoid loss.

Thank you for trusting your agent and Cincinnati to protect your business.

For information, coverage availability in your state, quotes or policy service, please contact your local independent agent recommending coverage.



Everything Insurance Should Be®

This is not a policy. For a complete statement of the coverages and exclusions, please see the policy contract. "The Cincinnati Insurance Companies", "Cincinnati Insurance" and "Cincinnati" refer to member companies of the insurer group providing property and casualty coverages through The Cincinnati Insurance Company or one of its wholly owned subsidiaries – The Cincinnati Indemnity Company or The Cincinnati Casualty Company. Each insurer has sole financial responsibility for its own products. Not all subsidiaries operate in all states. Do not reproduce or post online, in whole or in part, without written permission. © 2017 The Cincinnati Insurance Company. 6200 S. Gilmore Road, Fairfield, OH 45014-5141.





Your Workers' Compensation Insurance Quote

Proposal created date:

May 26, 2022 11:37 AM

Quote good through*:

August 23, 2022 12:00 AM

Your reference number:

37 WEC AS0ZM6 - 005

Policy term:

July 1, 2022 - July 1, 2023

Information about your business:

Manhattan Area Technical College
3136 DICKENS AVE
MANHATTAN, KS 66503

Information about your agent:

CHARLSON-WILSON INS AGENCY INC
555 Poyntz Avenue Suite 205
Manhattan, KS 66502

Proposal created by:

Brooke Steiner
bsteiner@charlsonwilson.com
(785) 537-1600



*Premium is based on information provided during the application process and is subject to change should any change be made to the policy. Examples of possible changes include, but are not limited to, changes to coverage, Named Insured(s), location(s), and effective date.

YOUR ESTIMATED ANNUAL PREMIUM IS: \$10,007.00

SEE INSIDE:

Your Proposal Coverage and Policy Limits	Page 2	How We'll Calculate Your Final Premium	Page 5
Your Class Code and Rating Details	Page 4	How to Pay Your Premium	Page 6

IMPORTANT MESSAGE:

- Please review the coverages and limits displayed to ensure that they are appropriate for the needs of your business.
- To accept the terms of the quote proposal, be sure to sign where indicated.

WHAT YOU NEED WHEN YOU NEED IT

The Hartford was the first insurer with a dedicated small business team more than 30 years ago. Today, we're still the best choice for small business, providing our customers with industry-leading products and online service tools like 24/7 account access, online bill pay and more.



¹ Customer reviews were collected and tabulated by The Hartford, and reviews are not representative of all customers.

² World's Most Ethical Companies, Ethisphere Institute (2008-2012, 2014-2018).

This document is only a proposal. It can't be used as proof of coverage, unless bound by an authorized agent.

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Your Proposal Coverage and Policy Limits

Part 1: Workers' Compensation Insurance

This section of your policy pays to treat, rehabilitate and replace income of workers who are injured on the job. Statutory coverage as provided by the following states:

- Kansas

Notes for owners/officers:

- KS-Included

Part 2: Employer's Liability Insurance

This section of your policy pays to indemnify and defend you from lawsuits by injured workers.

	LIMITS OF INSURANCE	
Bodily Injury By Accident	\$ 1,000,000	Each Accident
Bodily Injury By Disease	\$ 1,000,000	Policy Limit
Bodily Injury By Disease	\$ 1,000,000	Each Employee

NOTES ON YOUR POLICY

The basic broad form included in your proposal above offers these free enhancements:

- Voluntary compensation covered
- Employer's liability stop gap in monopolistic states
- Pay for reasonable expenses, including loss of earnings

HOW WE ESTIMATED YOUR PREMIUM

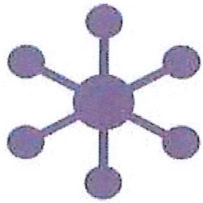
Your premium depends on several factors, aside from your coverage choices above. Two key factors are your class code and your rate. A class code is a standardized way to describe your employees' jobs. We do this because each type of job has inherently different risks.

The class code determines the rate, which is the amount you pay for every \$100 of your payroll. We multiply that rate by your premium basis. That's your best guess at the total amount you'll pay those employees during the policy year.

At the end of the year, we'll review your premium basis together to make sure it was correct. This is called a "premium audit." (See "How we calculate your final premium" for more information about this.)

Your premium calculations also include payroll-based factors. These include, but are not limited to, state surcharges, catastrophe, minimum premium, experience modification, and terrorism.

You'll find a breakdown of these and other charges beginning on the following pages.



Your Class Code and Rating Details

We calculate your premium based on every employee, location and state. Below you'll find calculations for your employees located in Kansas

Location: 1

Your employees are located at: 3136 DICKENS AVE
MANHATTAN, KS 66503

CLASS CODE	DESCRIPTION	RATE	BLENDED RATE	PREMIUM BASIS (RATE PER \$100 OF EXPOSURE)	CLASS PREMIUM
8868	COLLEGE - PROFESSIONAL EMPLOYEES & CLERICAL	0.23	0.21	3,769,310	\$ 8,669.00
9101	COLLEGE - ALL EMPLOYEES OTHER THAN PROFESSIONAL OR CLERICAL	1.65	1.42	134,465	\$ 2,219.00

DESCRIPTION OF CHARGE	PREMIUM ADJUSTMENT	AMOUNT
Total Class Premium		\$ 10,888.00
Employer Liability increased limits	0.011000	\$ 120.00
Experience modifier	1.140000	\$ 1,541.00
Schedule Rating Factor	0.750000	\$ -3,137.00
Total Estimated Annual Standard Premium		\$ 9,412.00
Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement \$3,903,775.00	0.004000	\$ 156.00
Catastrophe (other than certified acts of terrorism) \$3,903,775.00	0.010000	\$ 390.00
Premium discount	0.016000	\$ -151.00
Expense constant	0	\$ 200.00
STATE ESTIMATED ANNUAL PREMIUM		\$ 10,007.00

As required by law, workers' compensation policies are subject to an annual premium audit.

Merit and Experience Mods are tentative and subject to final calculation.

To learn more about how your premium is calculated on the payroll billing method please visit:

<https://www.thehartford.com/blended>

Like many insurance companies, The Hartford is legally made up of several property and casualty affiliate companies. Depending on the state, the "writing company" may be different. Coverage in this state is provided by: Hartford Insurance Company of the Southeast, a member company of The Hartford.

AN ACCOUNT REVIEW
Prepared for

Manhattan Area Technical College
3136 Dickens Ave
Manhattan KS 66503



129 E Broadway
Newton KS 67114-0547
Phone: 316-283-0096 | Toll Free: 888-283-0096 | Fax: 316-283-2444

This presentation is designed to give you an overview of the insurance provided for illustration purposes only; it is not a legal contract. It is provided to facilitate your understanding of your insurance program. Please refer to the actual policies for specific terms, coverage, conditions, limitations, and exclusions that will govern the event of a loss. In assisting you with your insurance needs, we have been dependent upon information provided to us by you. If there are other areas that need to be evaluated prior to binding of coverage, please bring them to our attention. Should any of your business operations or exposures to loss change after coverage is bound, it is the customer's responsibility to let us know promptly so proper coverage(s) can be discussed.

Additional coverage or higher limits may be available. If you are interested in additional coverage or higher limits, please bring it to our attention.

ABOUT CONRADE INSURANCE

Conrade Insurance Group is a retail Property and Casualty Insurance Agency that is a vital and expanding group of professionals. Our group is committed to high standards of excellence to ensure our dedication to provide a People Centric environment engaging in each other, our work, and our customers. We define our goal of being the Best in Class by using the most advanced technology, procedures and quality control; the most knowledgeable and finest trained staff; combined with unsurpassed insurance protection and peace of mind for our clients. We are a quick and nimble agency that strives for improvement every day, making us a leader in our industry and an organization that is happy, growing, and profitable.



YOUR SERVICE TEAM

Caleb Good – Caleb is your **Risk Consultant** responsible for coverage analysis and market placement. He is available throughout the policy period to answer questions and proactively consult with you. cgood@conradeinsurance.com



Heidi Richling – Heidi is your **Account Manager** responsible for certificate requests, claims and general policy maintenance. hrichling@conradeinsurance.com



Diane Hoheisel – Diane is your **Back-up Account Manager** responsible for certificate requests, claims and general policy maintenance when Heidi is unavailable. dhoheisel@conradeinsurance.com



NAMED INSURED SCHEDULE

1. Manhattan Area Technical College

WORKERS COMPENSATION

Locations

- 1 3136 Dickens Ave, Manhattan, KS 66503-2444
- 2 614 East Highway 24, Wamego, KS 66547
- 3 15430 W. Elmont Ln., New Berlin, WI 53151

Part 1 – States: KS, WI, Statutory Limits Apply

Part 2 – Employers Liability

Employers Liability Coverage

	<u>Limits</u>
Each accident	\$1,000,000
Disease – Policy limit	\$1,000,000
Disease – Each Employee	\$1,000,000

Payrolls

Location Class Code Categories/Duties/Classifications Estimated Annual Remuneration/Payroll

1	8868	College Professional Employees & Clerical	\$3,367,621
1	9101	College All Other Employees	\$103,000
3	8868	College Professional Employees & Clerical	\$3,345

Experience Modification:

- 2022 – 1.14
2021 – 1.12
2020 – 1.10

Individuals Included

Carmela Jacobs

Workers Compensation Coverage Notice

Workers Compensation coverage applies in those states listed in Item 3A of your policy. If you have work on the effective dates of this policy in any state not listed in 3A, then coverage will not be provided for that state unless the insurance company is notified within 30 days. Item 3A states shown in your policy are reflected above. Any discrepancy between this coverage summary and the policy, the provisions of the policy will prevail.

PREMIUM SUMMARY

Premiums

Line of Business	Premium
Workers Compensation	\$14,229
Premium Total	\$14,229

COVERAGE CHECKLIST

Some coverages are included via a broadening endorsement and have not been scheduled. Conrade does not certify adequacy of limits. Higher limits are available.

Name: **Manhattan Area Technical College**

I = Coverage Included R = Coverage Recommended N = Not Applicable

I	R	N	PROPERTY	I	R	N	LIABILITY
			Building and Personal Property Coverage				General Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Optional Liability Coverage
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Business Personal Property	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Employee Benefits Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Personal Property of Others	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Professional Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Improvements or Betterments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Directors & Officers Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Blanket Limits	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Employment Practices Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Agreed Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trustee/Fiduciary Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Special Form (Including Theft)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Excess / Umbrella Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Replacement Cost				Cyber Security
			Property Options	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Data Breach
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Equipment Breakdown	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cyber Security
COMMERCIAL AUTOMOBILE							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Property Enhancement Endorsement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Spoilage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Physical Damage
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Off Premises Utility Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Uninsured/Underinsured Motorist
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sewer Backup	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Personal Injury Protection (PIP) / No Fault
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flood Coverage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hired Auto Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Earthquake Coverage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Non-Owned Auto Liability
			Time Element Coverage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hired Auto Physical Damage
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Business Income with Extra Expense	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	WORKERS COMPENSATION
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loss of Utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employers Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Agreed Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other States
			Inland Marine Coverage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you have employees domiciled out of KS?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Accounts Receivable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OTHER COVERAGE OPTIONS
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Valuable Papers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Accident Coverage (Volunteers/Participants)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Data Processing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Athletic Participants
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fine Arts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sexual Abuse Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Equipment Coverage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Drone Coverage
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Signs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Emergency Patient Evacuation Expense
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Property in Transit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mandated Decontamination Expense
			Crime Coverage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pollution Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Employee Dishonesty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Terrorism Coverage (where optional)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ERISA Endorsement / Pension Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Underground Storage Tank Liability
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Forgery & Alteration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Workplace Violence / Crisis Event Expenses
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Computer & Funds Transfer Fraud	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	M & S Theft Disappearance & Destruction				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Social Engineering				

I, the insured, consent to electronic delivery of all insurance information. I am aware that:

- I have the right or option to have the notice or document provided in non-electronic form, *Opt In* *Opt Out*
- I have the right to withdraw consent for electronic delivery,
- A paper copy of a document delivered electronically may be obtained by request. **Email:** _____

Signature: _____

Date: _____

IMPORTANT ISSUES

As part of Conrade Insurance Group's commitment to you, the following provides a summary of important information you should know:

Broker Disclosure

Conrade Insurance Group represents you as an insurance broker in soliciting insurance coverage proposals from insurers and placing insurance contracts on your behalf. Conrade Insurance Group may be eligible to receive the following types of compensation as a result of the sale of insurance to you:

- Base Commission (may differ depending on the product, insurer and /or intermediary)
- Additional compensation based upon other factors, such as premium volume placed with a particular insurer or through a particular intermediary and loss or claims experience
- Interest or investment income on premiums or return premiums temporarily held by Conrade Insurance Group
- Service fees or other compensation from premium finance companies for administrative services provided to, or on behalf of, the premium finance companies relative to the financing of client insurance premiums

Communication

Any requests that you make to confirm, bind, or alter your insurance program through e-mail, voice mail, or other automated systems will not take effect until you receive written communication from your Conrade Insurance Group representative.

Claim Reporting Requirements

Changing market conditions have had an adverse effect on many carriers' claim reporting terms and conditions. Many policy forms now include verbiage that severely restricts or negates coverage should a carrier not be immediately notified of a claim or potential claim. Refer to your policies for a more complete explanation of your carrier's reporting requirements.

FEMA Flood Zone Information

Property insurance does not cover the peril of flood. In 1968, Congress created the National Flood Insurance Program (NFIP) to help provide a means for property owners to financially protect themselves. The NFIP offers flood insurance to homeowners, renters and business owners if their community participates in the NFIP. Participating communities agree to adopt and enforce ordinances that meet or exceed FEMA requirements to reduce the risk of flooding. For more information on a flood policy, please contact our office.

Non-admitted Carriers (Surplus Lines)

This is to inform you that some of your policies may have been placed with a non-admitted carrier. If all or part of your coverage is written through a non-admitted carrier, it will be so indicated in the individual coverage section. Non-admitted carriers are neither licensed by nor under the supervision of the state department of insurance. If a non-admitted carrier becomes insolvent, it is unlikely that the State Guaranty Fund will respond (State Guaranty Funds typically only apply to admitted carriers and provide limited, if any, coverage). For an overview of each state's provisions, go to: <http://ncigf.org>

Subject to Audit

This is to inform you that some of your policies may be subject to an audit to determine accurate pricing for the policy. A deposit premium will be collected at the time of inception. Adjustments in premium are done when the policy expires.

Succession Plan for Presidency

1. **PURPOSE:** The purpose of this policy is to outline a process that transitions leadership of the college in the event of a planned or unplanned departure of the current president.
2. **PLANNED DEPARTURE:** To assure an orderly transition of leadership, the president's contract shall contain a provision requiring notice of no less than 60 days prior to departure, not to include the use of accumulated vacation days.
3. **UNPLANNED DEPARTURE:** If the current president's departure is unplanned, the Board of Trustees will take immediate action to appoint interim leadership from among executive administration, with a suggested line of succession being: 1) Vice President for Student Success, 2) Chief Information Security Office/Director of Facilities, and 3) Director of Finance. In the circumstance that no executive administrator can be appointed to the Interim President role, the Board of Directors will select among their group for an Acting President while a search is conducted to identify and employ an Interim President. These steps will help ensure continuation of teaching, learning, and support among the employees and minimize disruption. The interim president will be asked to remain in place until the workday prior to the new president taking office.
4. **A PRESIDENTIAL SEARCH** will be conducted using the services provided by a firm specializing in presidential searches, or conducted by the Board. These services would include advertising, screening, verifying credentials, reference checks, and preliminary interviews and narrowing the list to a group of finalists.
 - a. Candidates could be interviewed via video teleconferencing and the selection narrowed to an appropriate number of candidates who would be summoned to the campus for interview, from which a selection is made.
5. **BASED ON THE CURRENT PRACTICE,** The Vice President, selected will perform all duties and functions of the presidency as required by law and as noted in Board/Administrative policies, unless specific changes are made by the Board with the Interim appointment.
6. **CURRENT ISSUES AND OPERATIONAL POLICIES:** The president shall operate in a manner that assures that the vice-president(s) and executive administrators are knowledgeable and current on the key issues – local, state and Federal – that impact the college.
7. This succession plan will be filed with the Personnel Director, Clerk of the Board, and the Board chair. In the event of an unplanned departure, the succession plan will be automatically implemented within 24 hours unless otherwise directed by the chair of the Board of Directors.

<https://cew.georgetown.edu/cew-reports/roi2022/>

Georgetown University Center for Education & Workforce 2022 ROI on US Higher Education (4,500 institutions analyzed)

List is Kansas public colleges and universities by order for best net present value (NPV) at 40 years

<u>Institution</u>	<u>10 YR NPV/Nat'l Rank</u>		<u>20 YR NPV/Nat'l Rank</u>		<u>30 YR NPV/Nat'l Rank</u>		<u>40 YR NPV/Nat'l Rank</u>	
Univ. of KS	\$133,000	2365	\$557,000	605	\$904,000	523	\$1,189,000	490
Manhattan Tech	\$216,000	387	\$567,000	563	\$855,000	705	\$1,091,000	788
Kansas State Univ.	\$119,000	2731	\$507,000	984	\$825,000	846	\$1,086,000	808
Pratt CC	\$236,000	255	\$553,000	629	\$813,000	899	\$1,026,000	1020
North Central Tech	\$210,000	437	\$533,000	765	\$798,000	968	\$1,016,000	1055
Wichita St. Univ.	\$121,000	2676	\$478,000	1293	\$771,000	1114	\$1,011,000	1079
Pittsburg St. Univ.	\$115,000	2854	\$461,000	1526	\$744,000	1308	\$ 976,000	1250
WSU-Tech	\$174,000	1164	\$493,000	1138	\$755,000	1219	\$ 969,000	1293
Johnson CC	\$191,000	728	\$500,000	1063	\$753,000	1230	\$ 961,000	1331
Washburn Univ.	\$109,000	2998	\$450,000	1873	\$729,000	1425	\$ 958,000	1350
Flint Hills Tech	\$196,000	630	\$490,000	1166	\$731,000	1409	\$ 929,000	1523
Hutchinson CC	\$194,000	674	\$485,000	1223	\$723,000	1479	\$ 919,000	1582
Ft. Hays St. Univ.	\$118,000	2762	\$437,000	1853	\$700,000	1681	\$ 915,000	1611
Salina Tech	\$187,000	815	\$476,000	1318	\$713,000	1564	\$ 908,000	1656
Highland CC	\$188,000	791	\$472,000	1377	\$705,000	1637	\$ 897,000	1734
Seward CC	\$194,000	674	\$473,000	1359	\$755,000	1672	\$ 889,000	1794
Labette CC	\$180,000	982	\$463,000	1501	\$695,000	1734	\$ 885,000	1820
Dodge City CC	\$193,000	693	\$469,000	1415	\$695,000	1734	\$ 881,000	1857
Garden City CC	\$196,000	630	\$471,000	1392	\$697,000	1715	\$ 881,000	1857
Neosho CC	\$190,000	743	\$463,000	1501	\$686,000	1803	\$ 870,000	1930
Northwest Tech	\$187,000	815	\$476,000	1318	\$713,000	1564	\$ 869,000	1940
Butler CC	\$176,000	1357	\$447,000	1710	\$677,000	1877	\$ 866,000	1969
Emporia St. Univ.	\$ 98,000	3262	\$404,000	2374	\$656,000	2088	\$ 862,000	1992
Barton CC	\$175,000	1189	\$442,000	1782	\$662,000	2020	\$ 848,000	2100
Allen CC	\$173,000	1189	\$442,000	1782	\$662,000	2020	\$ 843,000	2139
Cloud CC	\$166,000	1388	\$438,000	1838	\$660,000	2044	\$ 843,000	2139
KCKCC	\$158,000	1639	\$429,000	1980	\$652,000	2127	\$ 834,000	2212
Ft. Scott CC	\$171,000	1248	\$436,000	1870	\$654,000	2223	\$ 832,000	2223
Cowley CC	\$171,000	1248	\$432,000	1934	\$646,000	2187	\$ 821,000	2307
Independence CC	\$162,000	1520	\$426,000	2029	\$642,000	2245	\$ 820,000	2318
Coffeyville CC	\$170,000	1273	\$426,000	2029	\$636,000	2313	\$ 808,000	2394
Colby CC	\$176,000	1107	\$422,000	2093	\$624,000	2439	\$ 790,000	2528



BlueCross BlueShield
Kansas

Group Name MANHATTAN AREA TECHNICAL COLLEGE
Group Number 26443
Renewal Period 07/01/2022 - 06/30/2023

	Plans			Current			Renewal		
				TOC5F	TOC5F	TOC5F	TOC5F	TOC5F	TOC5F
Deductible	A	B	C	\$500/\$1000	\$1000/\$2000	\$1500/\$3000	\$500/\$1000	\$1000/\$2000	\$1500/\$3000
Coinsurance				20%	20%	20%	20%	20%	20%
Coin Max				\$1500/\$3000	\$2000/\$4000	\$2500/\$5000	\$1500/\$3000	\$2000/\$4000	\$2500/\$5000
Office Visit Copay				\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
ER Copay				\$100 copay	\$100 copay	\$100 copay	\$100 copay	\$100 copay	\$100 copay
MOOP				NA	NA	NA	NA	NA	NA
Rx Card				\$15/\$30/\$45	\$15/\$30/\$45	\$15/\$30/\$45	\$15/\$30/\$45	\$15/\$30/\$45	\$15/\$30/\$45
Rx Formulary				SELECT	SELECT	SELECT	SELECT	SELECT	SELECT
Premiums				Plan A	Plan B	Plan C	Plan A	Plan B	Plan C
Employee	46	1	2	\$706.72	\$682.13	\$660.76	\$744.74	\$722.74	\$703.31
Emp/Child(ren)	4	0	0	\$1,421.27	\$1,371.46	\$1,328.14	\$1,495.49	\$1,450.91	\$1,411.54
Emp/Spouse	4	0	1	\$1,518.25	\$1,465.40	\$1,419.44	\$1,600.00	\$1,552.70	\$1,510.94
Family	0	1	0	\$2,232.80	\$2,154.72	\$2,086.81	\$2,350.75	\$2,280.87	\$2,219.16
Contract Totals	54	2	3						
Monthly Premium					\$49,845.01			\$52,561.17	
Annualized Premium					\$598,140.12			\$630,734.04	
Difference								\$32,593.92	
Percentage Difference								5.45%	

To: Doug Martens, Donna Pashman,

GROUP UTILIZATION REPORT

1. Group Name: **MANHATTAN AREA TECHNICAL COLLEGE**

MPN: **26443**

*** HCR Grandfathered: Y ***

	Health/RX Contracts				
	EMP	ECH	ESP	FAM	Total
Option A:	46	4	4	0	54
Option B:	1	0	0	1	2
Option C:	2	0	1	0	3
	49	4	5	1	59

2. Experience Period: 03/01/2021 - 02/28/2022
Renewal Period: 07/01/2022 - 06/30/2023

3. Factors	Administration Expense	Estimated IBNR	Annual Trend	Retention	Group Reserve Factor	Desired Loss Ratio	Credibility Factor
A. Blue Cross	2.00%	14.0%	3.9	6.46%	N/A	93.54	35.0
B. Blue Shield	2.00%	9.0%	1.8	6.46%	N/A	93.54	35.0
C. Dental							
D. Drug	0.70%	1.0%	9.0	2.30%	N/A	97.70	35.0

4. Incurred & Paid Claims	HEALTH			DENTAL			DRUGS		
	Billed Charges	Allowed Charges	Payments	Billed Charges	Allowed Charges	Payments	Billed Charges	Allowed Charges	Payments
	\$ 880,276.30	\$ 423,399.60	\$ 378,517.69	\$ 0.00	\$ 0.00	\$ 0.00	\$ 296,041.74	\$ 180,583.82	\$ 168,333.68
5. Premium	Actual	Factor	Adjusted	Actual	Factor	Adjusted	Actual	Factor	Adjusted
	\$ 453,568.67	1.102	\$ 499,902.83	\$ 0.00		\$ 0.00	\$ 117,689.61	1.019	\$ 119,932.47
6. Claims Expense (Integrated RX reported with Health)	Estimated	Trend Factor	Projected	Estimated	Factor	Projected	Estimated	Factor	Projected
	\$ 432,484.62	1.045	\$ 451,985.28	\$ 0.00		\$ 0.00	\$ 171,293.75	1.131	\$ 193,729.12
7. Projected Loss Ratio (Claims Expense/Premium)	90.41%						161.53%		
8. Current Monthly Premium	\$40,138.42						\$0.00		
9. Current Monthly Premium Including Mental Hlth Vendor Admin	\$40,199.78						\$0.00		
10. Credibility Computation									
A. Monthly Premiums to Cover Anticipated Claims Expense	\$36,289.15						\$0.00		
B. Credibility Factor	35.00%						35.00%		
C. Sub-Total (A x B)	\$12,701.20						\$0.00		
D. Current Monthly Premiums Trended w/o Retention	\$37,925.79						\$0.00		
E. 1.00 Minus Credibility	65.00%						65.00%		
F. Sub-Total (D x E)	\$24,651.76						\$0.00		
G. Needed Monthly Premiums w/o Retention (C+F)	\$37,352.96						\$0.00		
H. Needed Monthly Premium with Retention	\$39,932.61						\$12,471.42		
I. Final Monthly Premium	Rate Adjustment Factor 1.127 \$40,090.25			Rate Adjustment Factor			Rate Adjustment Factor 1.025 \$12,470.92		
J. Percent of Change	-0.3%						+29.3%		

Composite RAF used to quote Non-Grandfathered Benefits 1.101 CLASSIFIED: CORPORATE

BlueCross
BlueShield
of Kansas

An Independent Licensee of the
Blue Cross and Blue Shield
Association

03/10/2022

G U R SUPPLEMENT

Master Policy Number: 26443

Grandfather Status: Y

Effective: 07/01/2022

Group Name: MANHATTAN AREA TECHNICAL COLLEGE

Meets Minimum Value = Y

CURRENT RATES

	EMP	ECH	ESP	FAM	
Health	570.25	1154.43	1224.84	1809.01	Rate Structure Code = 4
Drugs	136.47	266.84	293.41	423.79	
Total	706.72	1421.27	1518.25	2232.80	

Option A

RENEWAL RATES

					Rate Adjustment Factor	Rate Method
HEALTH - Comprehensive Major Medical - Blue Choice						
\$500/1000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC	567.25	1149.43	1219.59	1801.77	1.127	MERIT
Dependents to Age 26	—	—	—	—		
Utilization Management Services	1.04	1.04	1.04	1.04		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine	—	—	—	—		
Total Health	568.29	1150.47	1220.63	1802.81		
DRUGS						
BlueRx Card \$15/\$30/\$45 Copay with Oral Contraceptives	176.45	345.02	379.37	547.94	1.025	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Dependents to Age 26	—	—	—	—		
BlueRx Mail \$37.50/\$75.00/\$112.50 Copay with Oral Contraceptives	—	—	—	—		
Total Drugs	176.45	345.02	379.37	547.94		
Grand Total	744.74	1495.49	1600.00	2350.75		
Total Rate Adjustments	38.02	74.22	81.75	117.95		
Percentage Increase/Decrease	+5.4%	+5.2%	+5.4%	+5.3%		

G U R SUPPLEMENT

Master Policy Number: 26443

Grandfather Status: Y

Effective: 07/01/2022

Group Name: MANHATTAN AREA TECHNICAL COLLEGE

Meets Minimum Value = Y

CURRENT RATES

	EMP	ECH	ESP	FAM	Rate Structure Code = 4
Health	545.66	1104.62	1171.99	1730.93	
Drugs	136.47	266.84	293.41	423.79	
Total	682.13	1371.46	1465.40	2154.72	

Option B

RENEWAL RATES

				Rate Adjustment Factor	Rate Method
HEALTH - Comprehensive Major Medical - Blue Choice					
\$1000/2000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC	545.25	1104.85	1172.29	1731.89	1.127 MERIT
Dependents to Age 26	—	—	—	—	
Utilization Management Services	1.04	1.04	1.04	1.04	
Blue Choice	—	—	—	—	
Phys Med/Rehab Benefits Rider	—	—	—	—	
\$100 Emergency Room Copay	—	—	—	—	
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00	
OB Benefits Available All Females	—	—	—	—	
Autism Coverage	—	—	—	—	
Telemedicine	—	—	—	—	
Total Health	546.29	1105.89	1173.33	1732.93	
DRUGS					
BlueRx Card \$15/\$30/\$45 Copay with Oral Contraceptives	176.45	345.02	379.37	547.94	1.025 MERIT
Select Formulary - Maintenance List Included	—	—	—	—	
Dependents to Age 26	—	—	—	—	
BlueRx Mail \$37.50/\$75.00/\$112.50 Copay with Oral Contraceptives	—	—	—	—	
Total Drugs	176.45	345.02	379.37	547.94	
Grand Total	722.74	1450.91	1552.70	2280.87	
Total Rate Adjustments	40.61	79.45	87.30	126.15	
Percentage Increase/Decrease	+6.0%	+5.8%	+6.0%	+5.9%	

G U R SUPPLEMENT

Master Policy Number: 26443

Grandfather Status: Y

Effective: 07/01/2022

Group Name: MANHATTAN AREA TECHNICAL COLLEGE

Meets Minimum Value = Y

CURRENT RATES

	EMP	ECH	ESP	FAM	Rate Structure Code = 4
Health	524.29	1061.30	1126.03	1663.02	
Drugs	136.47	266.84	293.41	423.79	
Total	660.76	1328.14	1419.44	2086.81	

Option C

RENEWAL RATES

HEALTH - Comprehensive Major Medical - Blue Choice

					Rate Adjustment Factor	Rate Method
\$1500/3000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC	525.82	1065.48	1130.53	1670.18	1.127	MERIT
Dependents to Age 26	—	—	—	—		
Utilization Management Services	1.04	1.04	1.04	1.04		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine	—	—	—	—		
Total Health	526.86	1066.52	1131.57	1671.22		

DRUGS

BlueRx Card \$15/\$30/\$45 Copay with Oral Contraceptives	176.45	345.02	379.37	547.94	1.025	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Dependents to Age 26	—	—	—	—		
BlueRx Mail \$37.50/\$75.00/\$112.50 Copay with Oral Contraceptives	—	—	—	—		
Total Drugs	176.45	345.02	379.37	547.94		

Grand Total

Total Rate Adjustments	42.55	83.40	91.50	132.35		
Percentage Increase/Decrease	+6.4%	+6.3%	+6.4%	+6.3%		

Claims in Excess of \$25,000.00

MPN: 26443 Mstr Group: MANHATTAN AREA TECHNICAL
 COLLEGE
 07/01/2022 Renewal
 (Incurred & Paid Claims 03/01/2021 - 02/28/2022)

<i>Insured</i>	<i>*Insured Status</i>	<i>Payment</i>	<i>Allowed Charges</i>	<i>Billed Charges</i>
1	Active	\$27,628.23	\$27,989.39	\$44,280.52
2	Active	\$30,155.46	\$31,989.44	\$45,687.57
3	Active	\$59,308.22	\$59,696.88	\$73,517.13
4	Active	\$172,261.11	\$175,196.12	\$403,523.95
Total		<u>\$289,353.02</u>	<u>\$294,871.83</u>	<u>\$567,009.17</u>

** Insured Status as of upcoming Group Renewal Date*

CLASSIFIED: CORPORATE

OD-23587 *
 MPN: 26443 Y3

PATIENT EXPENSE SUMMARY REPORT FOR 26443
 CLAIMS INCURRED AND PAID 03/01/2021 THRU 02/28/2022 AS REPORTED 03/01/2022

CONFIDENTIAL/PROPRIETARY
 PAGE: 1 OF REQUEST 00036
 CREATED: 03/02/2022

KEY: 2022-03-01 20 AR01 RF-N

MASTER POLICY SUMMARY		PAYMENTS	ALLOWED CHARGES	BILLED CHARGES	
Type Service Summary					
D	DRUGS	179,263.53	191,513.67	309,073.09	
G	ANESTHESIA	7,314.47	8,302.63	12,924.36	
H	DX RAD PC ONLY	2,738.09	3,407.92	5,741.00	
K	DX LAB TC ONLY	33.26	41.58	100.00	
L	DX LAB PC ONLY	705.50	841.82	1,755.00	
M	MATERNITY	6,235.59	6,897.50	7,225.00	
T	DX RAD TC ONLY	482.07	482.07	966.00	
W	HME RENTAL	605.43	605.43	1,804.53	
X	HME PURCH NEW	36.95	36.95	117.21	
1	MEDICAL CARE	76,031.54	93,870.01	129,774.87	
2	SURGERY	19,255.24	27,326.05	44,386.51	
3	CONSULTATION	1,655.84	1,956.58	3,479.08	
4	DX RAD PC/TC	4,514.31	6,128.45	8,195.00	
5	DX LB PC/TC	11,800.60	14,090.55	39,042.30	
8	ASST SURGERY	1,423.36	1,508.50	3,145.95	
9	MISC MED CARE	25,758.16	26,614.06	71,603.56	
1C	IP FAC MED	41,296.48	42,733.84	62,830.36	
2C	IP FAC SURG	103,868.29	104,180.72	255,751.13	
3C	IP FAC MAT	19,828.55	20,073.48	30,366.59	
4C	OP FAC MED	23,132.00	28,403.10	82,964.64	
5C	OP FAC SURG	20,872.11	24,968.51	105,071.86	
		546,851.37	603,983.42	1,176,318.04	
MPN Totals					
HLT	IN	COMPREHENSIVE MAJOR MEDICAL	208,997.43	220,359.65	536,984.58
HLT	PR	COMPREHENSIVE MAJOR MEDICAL	169,520.26	203,039.95	343,291.72
PDG	PR	DRUGS-BLUERX CARD	168,333.68	180,583.82	296,041.74
		546,851.37	603,983.42	1,176,318.04	



March 17, 2022

PETER VOPATA
 MANHATTAN AREA TECH COLLEGE
 3136 DICKENS AVE
 MANHATTAN, KS 66503

RE: **Renewal of Group Dental Contract**
 Group #53211

Dear Peter Vopata:

Your contract with Delta Dental of Kansas will renew on **July 1, 2022**. It is our pleasure to serve you and your employees again and we are committed to our continued partnership.

We are pleased to inform you that there will be **no increase** in premium for your dental plan in 2022. Effective **July 1, 2022**, the premium for your dental coverage will be as follows:

	<u>Current Rates</u>	<u>New Rates</u>	
Employee:	\$36.33	\$36.33	No Increase
Employee + Spouse:	\$77.85	\$77.85	No Increase
Employee + Child(ren):	\$83.81	\$83.81	No Increase
Family:	\$124.45	\$124.45	No Increase

Enclosed is a policy endorsement to indicate your acceptance of this renewal. If options are provided, please initial the box next to your preferred option, then sign and return the endorsement via fax to (913) 381-8312, or email to marketing@deltadentalks.com. **This endorsement must be returned by June 1, 2022 to ensure timely submission of your group's renewal.** Please attach a copy of the endorsement to your current contract for your records. *If the signed endorsement is not returned prior to your renewal date shown above, your group will be re-enrolled at current benefit levels with the new rates noted above.*

We look forward to the continued opportunity to be of service to you and your employees. If you have any questions regarding your renewal, please feel free to contact me.

Sincerely,

Rachel Steiner
 Small Group Account Executive

RS:rmh

Enclosure

Delta Dental of Kansas - Wichita
 1619 N. Waterfront Parkway
 P.O. Box 789769
 Wichita, KS 67278-9769
 316.264.8413

Delta Dental of Kansas - Leawood
 11300 Tomahawk Creek Parkway
 Pinnacle Corporate Centre, Suite 350
 Leawood, KS 66211
 913.381.4928

**RENEWAL ADDENDUM No. 1
FOR GROUP #53211**

Attached to and forming a part of the Agreement To Provide Dental Care Benefits between **MANHATTAN AREA TECH COLLEGE** (plan #53211) and Delta Dental of Kansas, Inc.

It is agreed and understood that effective with the **July 1, 2022** renewal, Section I, Number 8 shall read:

TO RENEW WITH CURRENT BENEFITS:			
RATES:	Employee:	\$36.33	No Increase
	Employee + Spouse:	\$77.85	No Increase
	Employee + Child(ren):	\$83.81	No Increase
	Family:	\$124.45	No Increase


Please acknowledge acceptance of this renewal by signing below and returning the renewal confirmation by fax to (913) 381-8312 or by email to marketing@deltadentalks.com by **June 1, 2022**.

Printed Name

Date

Signature

Agent's Name



Delta Dental of Kansas, Inc.

Please assist us in updating our records by providing the name & email address of your group administrator.

Contact: _____

Email: _____

WELLNESS CONNECTION - As the dental benefits experts, we're here to help educate your employees on the importance of good oral health. Visit the **Wellness Connection** on our website, www.deltadentalks.com, to download easy-to-use wellness materials.