

Manhattan Area Technical College Consortium Agreement



and

(Secondary College Name & Address)

Manhattan Area Technical College and the Secondary College listed above are hereby entering into a consortium agreement.

Section I – To be completed by the student

Student Name: _____ Student #: _____ Secondary College ID: _____

THE COURSE(S) WILL BE TAKEN DURING (check only one):

☐ Fall ☐ Spring ☐ Summer Semester start date: _____ Semester end date: _____

List the courses you will be taking at the Secondary College. The course must be required for your educational goal and the equivalent be offered at Manhattan Area Technical College. Consult with your counselor if needed.

Secondary College Course Name & Number	Cr. Hr.	Manhattan Tech Equivalent Course Name & Number	Cr. Hr.

Major/Academic Plan: _____

Educational Goal: ☐ Certificate ☐ Associate's Degree

Under this consortium agreement, you (the student) will:

1. Be enrolled in a certificate, or degree at Manhattan Tech.
2. Meet Satisfactory Academic Progress (SAP) requirements at Manhattan Tech.
3. Take courses at the Secondary College which will apply towards your degree at Manhattan Tech.
4. Notify Manhattan Tech's Office of Financial Aid if you do not begin attendance in the courses listed and approved in this consortium agreement.
5. **Immediately inform Manhattan Tech and Secondary College of any change in enrollment status, including withdrawing from all courses or substitution of approved courses.**
6. Ensure that the Secondary College provides Manhattan Tech with an official academic transcript within 14 days of the end of the semester/session. Notify us by e-mail financialaid@manhattantech.edu that the request was made.
7. Pay tuition, fees, and other expenses as charged by Manhattan Tech and/or Secondary College.
8. Understand that the consortium agreement is only approved for one semester/session at a time. **Consortium agreements are not approved retroactively.**
9. Understand the deadline to submit the consortium agreement to be eligible for payment is the last day of the semester.

Student's Signature: _____

Date: _____

Section II – To be completed by the Secondary College Financial Aid StaffWill the student receive financial aid at your institution? ☐ Yes ☐ NoType & amount of funding from Secondary College _____ \$ _____
_____ \$ _____

Number of units the student is taking at the Secondary College:

Enrollment status at Secondary College:

☐ Full-time ☐ Three-quarter time ☐ Half-time ☐ Less than half-time

Enrollment period dates: From:

To:

Tuition & fees**: \$ _____

Food & Housing: \$ _____

Books & Supplies: \$ _____

Transportation: \$ _____

Misc. personal expenses: \$ _____

Other (): \$ _____

****Only include tuition & fees charged by Secondary College for courses accepted by Manhattan Tech.****Under this consortium agreement, the Secondary College:**

1. ***Certifies that the student is enrolled in the course(s) as stated in Section I of the consortium agreement.***
2. Certifies that the student will **NOT** receive financial aid (i.e. Federal Pell Grant) at the Secondary College during the consortium period.
3. Will provide Manhattan Tech with documentation of the student's enrollment at the Secondary College.
4. Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS).
5. Agrees to notify Manhattan Tech if the student fails to enroll in, begin attendance in, or withdraws from, the Secondary College (to include the withdrawal date and other relevant information).
6. Will provide Manhattan Tech's Registrar with an official academic transcript upon completion of the consortium period.

Secondary College Financial Aid Staff Signature:

Date:

Printed Name:

Title:

E-mail Address:

Telephone:

Section III – To be completed by the Manhattan Area Technical College Financial Aid Staff**Under this consortium agreement, Manhattan Area Technical College:**

1. Agrees to process the student's Title IV financial aid application and provide disbursement of Title IV funds (if eligible) as appropriate for the consortium period.
2. Will make available applicable student consumer information required under Title IV.
3. Will calculate return of Title IV funds, when appropriate.
4. Will maintain Title IV recordkeeping and reporting requirements.
5. Certifies that the student is meeting Satisfactory Academic Progress (SAP).

Total Tuition and Fees, Food and Housing at Manhattan Tech:

Enrollment Status at Manhattan Tech:

Manhattan Tech Office of Financial Aid Staff Signature:

Printed Name & Title:

Date:

Manhattan Area Technical College

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