

Manhattan Area Technical College
Board of Directors Meeting Agenda
September 30, 2025/MATC Advanced Technology Center/5:30pm (zoom/live stream)

Mission: Manhattan Area Technical College provides high quality technical, general, and adult education to prepare individuals to pursue technologically advanced careers and lead productive lives in a dynamic and diverse global environment.

Vision: As a leader in technical education, Manhattan Area Technical College will enhance student-

HELPING IGNITE the ambition and passion:

- in our students through self-advocacy
- in our faculty and staff by providing student centered support
- of our community by supporting regional workforce needs.

REVOLUTIONIZE EDUCATION through:

- active learning with hands-on instruction from day one
- faculty delivering cutting-edge industry driven expertise
- inspiring innovative lifelong learning.

Objectives:

- Offering associate of applied science degrees and technical certificates upon completion of programs and courses in technical fields to meet student, employer, and community needs.
- Complementing technical instruction with general education courses emphasizing written and verbal communication, quantitative literacy, and critical thinking/problem solving.
- Creating opportunities for secondary students in technical and general education through partnerships.
- Providing student-centered services to include counseling, financial aid, skill enhancement and assessment, employability preparation, and student-led organizations.
- Assessing student performance and outcomes to enhance learning.
- Allocating resources to ensure a safe, accessible, and student-friendly learning environment.
- Maintaining integrity through interaction with Business and Industry Leadership Teams (BILT), our Board of Directors, and ensure compliance with approving agencies.
- Serving as a valued community leader and partner in the educational, economic, and workforce development of our service area.

Board of Directors Statement of Ownership: The Board of Directors for Manhattan Area Technical College has identified its moral ownership, to which it has a fiduciary or trusteeship responsibility, as the general public of the college's service areas.

VISION AND MISSION: The Vision and Mission of the Manhattan Area Technical College Board of Directors is to ensure that MATC strives to be a leader in postsecondary technical education in Kansas to prepare people for productive and enriched lives.

Attendance: Board of Directors

Tim Flanary, Chair (Pottawatomie)
Brett Ballou (Riley)
Julie Crimmins (Clay)
Dan Strom (Pottawatomie)
Leslie Goodwin (Geary)

David Urban, Vice Chair (Riley)
John Armbrust (Riley)
Heather Peterson (Pottawatomie)
Stephanie Pierce (Riley)

Administration/Staff

James Genandt, President/CEO
Josh Gfeller, Vice President of Operations
Kerri Bellamy, Dean, Advanced Technologies
Kim Davis, Dean, Nursing Ed & Health
Peter Vopata, Coordinator, Human Resources
Brian Koch, Faculty, Chair, Faculty Senate

Pam Imperato, Special Advisor to President
Chris Boxberger, Vice President, Education & Engagement
Cara Prichard, Chief Financial Officer
Neil Ross, Dean, Institutional Effectiveness, CSSO
Kim Withroder, Director, Institutional Research/Effectiveness
Suzy Baker, Senior Executive Officer, Board Clerk

Agenda (*items require Board action)

1. Call to Order
 - a. Introductions (if necessary)
 - b. Agenda revisions (if necessary) *
2. Consent Agenda*
 - a. Previous board minutes (**Attachment 1**) *
 - b. Previous month check register and related financial information (**Attachment 2**)*
 - c. Organizational update (**Attachment 3**) *
3. General Agenda (*items that may require Board action)
 - a. Trailer Presentation & Tour
 - b. Partnerships/Outreach
 - i. Progress Update
 - c. Faculty Senate
 - i. Update Report (**Attachment 4**)
 - d. Operations
 - i. Facilities update
 - ii. Organizational Chart (**Attachment 5**)
 - e. Finance (as required)
 - i. Financial Dashboard (**Attachment 6**)
 - ii. Tech College Funding Proposal
 - f. Academics
 - i. 2026-2027 Staff/Faculty/Student Calendar (**Attachment 7**) *
 - ii. Adult Education Updates (**Attachment 8**)
 - g. Policies
 - i. 3.6.1 Requests for Information (**Attachment 9**) *
 - ii. 7.4.5 Paid Leave Benefits (**Attachment 10**) *
 - h. Student Services

- i. No Updates
 - i. Resource Development
 - i. Lumina Foundation Award: Rural Community College Adult Engagement Initiative (**Attachment 11**)
 - ii. Governance Monitoring Reports (as required)
 - i. None Required
 - iii. President's Report
 - i. Monthly Update Report (**Attachment 12**)
- 4. Executive Session: Finances (10 minutes)
- 5. Executive Session: Property (10 minutes)
 - a. Health Care Facility/Campus Expansion (**Attachment 13**)
- 6. Future Meetings
 - a. BOD meetings for holiday time (Nov/Dec combo? Possibly Dec 16?)
- 7. Events/Meetings Calendar
 - a. Wamego Match Day (October 2, 2025, 7a-7p)
 - i. Iron Clad, Wamego
 - b. MATC/KSU Pathways Signing Event (October 15, 2025 1:00p)
 - i. Location to be announced soon
 - c. Thanksgiving Break – Campus Closed (November 24-28, 2025)
 - d. Nursing Pinning Ceremony (December 12, 2025)
 - e. December Commencement (December 13, 2025)
 - f. Winter Break – Campus Closed (December 22-January 4)
- 8. Adjournment

	Schedule of President's Monitoring Reports
Monthly Through BOD Meetings Written Report in December	1. GENERAL EXECUTIVE CONSTRAINT a) The President shall not cause or allow any practice, activity, decision or organizational circumstance which is illegal, imprudent, or unethical
June	2. TREATMENT OF PEOPLE a) With respect to treatment of students, staff, volunteers and the community, dealings shall not be inhumane, unfair, or undignified.
October	3. BUDGETING/FINANCIAL PLANNING/FORECASTING a) Budgeting shall not deviate significantly from board priorities, or risk fiscal jeopardy.

<p>Quarterly (Reports to Include Both MATC Operating Financials as Well as MATC Foundation Impact)</p>	<p>4. FINANCIAL CONDITION</p> <ul style="list-style-type: none"> a) With respect to the actual, ongoing condition of the organization’s financial health, the President shall not cause or allow the development of fiscal jeopardy or a significant deviation of actual expenditures from board priorities established in policies. b) July – September c) October - December January – March d) April – June
<p>Ongoing</p>	<p>5. INFORMATION AND ADVICE</p> <ul style="list-style-type: none"> a) With respect to providing information and counsel to the board, the President shall not permit the board to be uninformed.
<p>October</p>	<p>6. ASSET PROTECTION</p> <ul style="list-style-type: none"> a) Assets shall not be unprotected, inadequately maintained, or unnecessarily risked.
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<p>January & August</p>	<p>8. STRATEGIC PLAN (General Executive Constraint & Board Governance Process)</p> <ul style="list-style-type: none"> a) Annual presentation of Strategic Plan...the President shall not operate the college without a Strategic Plan. b) Monitoring progress of Strategic Plan.
<p>February & October</p>	<p>9. ACHIEVMENT OF ENDS</p> <ul style="list-style-type: none"> a) Vision & Mission b) Essential Skills c) Work Preparedness d) Workforce Development e) Leadership

Manhattan Area Technical College
Board of Directors Minutes
August 26, 2025/MATC Advanced Technology Center/5:30pm (zoom/live stream)

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- Assessing student performance and outcomes to enhance learning.
- Allocating resources to ensure a safe, accessible, and student-friendly learning environment.
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Brett Ballou (Riley)
Julie Crimmins (Clay) ZOOM
Dan Strom (Pottawatomie)
Leslie Goodwin (Geary)

David Urban, Vice Chair (Riley)
John Armbrust (Riley)
Heather Peterson (Pottawatomie) ZOOM
Stephanie Pierce (Riley)

Administration/Staff

James Genandt, President/CEO
Josh Gfeller, Vice President, Operations
Cara Prichard, Chief Financial Officer
Kim Davis, Dean, Nursing Ed & Health
Kim Withroder, Director, Institutional Research
Brian Koch, Faculty, Chair, Faculty Senate
Suzy Baker, Senior Executive Officer, Board Clerk

Pam Imperato, Special Advisor to President
Chris Boxberger, Vice President, Education & Engagement
~~Kerri Bellamy, Dean, Advanced Technologies~~
Neil Ross, Dean, Student Services
~~Peter Vopata, Human Resources Coordinator~~
Laura Weiss-Cook, Director of Financial Aid

Agenda (*items require Board action)

1. Call to Order
 - a. Introductions (New Faculty/Staff)

New staff members introduced themselves: Bryce Blackwell (new recruiter, Taylor Swift fan), Matthew Asbury (new Industrial Maintenance Technology instructor, likes motorcycles), Eric Bartow (Electrical Technology Instructor, shared background of living in Kansas, Montana & Michigan), Ben Wilhelm (Computer Support Cybersecurity, from Wisconsin), Vicki Stevens (Student and Campus Services Attendant, enjoys 10-hour drives)

- b. Agenda revisions (if necessary) *
2. Consent Agenda*
 - a. Previous board minutes (Attachment 1) *
 - b. Previous month (June + July) check register & related financial information (Attachment 2) *
 - c. Organizational update (Attachment 3) *

The agenda was reviewed & deemed "perfect" with no revisions suggested. Consent items were approved after a brief discussion about the auto tech exhaust system, which was clarified to be in the old auto collision repair site building. Brett made motion to accept, David 2nd. 7 yes, 0 no. Approved.

3. General Agenda (*items that may require Board action)
 - a. Faculty Senate
 - i. Update Report (Attachment 4)

Brian & Rachel: Student Internship and Employment Outcomes: A student who interned with Farm Bureau Financial was offered a full-time permanent position and will finish her AAS in Business Administration online, graduating in May. The company offers potential tuition reimbursement for her to pursue a bachelor's degree.

GED and ELL Program Updates: Strong enrollment & positive attitudes were reported in GED classes, described as a "positive, driven group." For ELL, two full-time instructors are working hard to cover classes, & an offer is hoped to be sent to a part-time instructor. Manco & Florence employees provided exceptionally positive feedback, expressing a desire for growth.

Program Funding and Enrollment: Despite funding uncertainties, the board's decision to run the program led to the highest enrollment in years. In contrast, other schools like Neosho faced low enrollment & funding challenges, with their students not even zooming in due to low numbers.

Math Pathways and Curriculum Collaboration: Plans are underway for a meeting in two weeks to collaborate on curriculum, aiming to run a class that combines high-level GED students with lower-level students (not in intermediate/beginning algebra). Four classes are running at the Wamego Center, & teaching a class at the high school to work with the math team on building curriculum.

Math Instructor Shortage: A statewide shortage of secondary education math graduates was discussed, with only four graduates in Kansas last year, impacting hiring and program continuity. This issue is being discussed with state officials.

Class Enrollment Numbers: Jackie, the new math teacher, has full classes with over 20 students in both intermediate algebra sections, indicating strong enrollment for a first-time teacher.

Online Education Program Opportunity: Opportunities to hold a statewide online education program are being explored.

- b. Finance (as required)
 - i. Bargaining Unit Contract (Attachment 5) *

The unit contract was reviewed & agreed upon, including salary increases of 3.5% & 5% & improved benefits designed to incentivize longevity. This includes an increase to the core benefit, where the institution matches \$1,000 per year for full-time employees, with an increased match for long-term employees. Faculty expressed appreciation for the collaboration, transparency, and communication from the administration throughout the process. John made a motion to accept, Stephanie 2nd. 7 yes, 0 no. Approved.

- ii. FY26 Budget & FY25 Actuals (Attachment 6) *

Cara: Year-end comparisons were presented, noting hits to state appropriations. Nursing funds from the previous year were not fully utilized, allowing savings to supplement this year's needs. Remaining operational contingency funds & new money for regular operations were used for startup & faculty support. Brett made a motion to approve, Leslie 2nd. 7 yes, 0 no. Approved.

- iii. Financial Dashboard (Attachment 7)

Cara: A quarterly financial dashboard was presented, designed to condense information & available in an Excel format. It includes key financial numbers such as cash on hand, operating accounts, reserves & unrestricted foundation funds. The board emphasized the importance of including data like student tuition & enrollment numbers to inform decisions on increasing student numbers rather than solely focusing on tuition increases. Presented sample dashboard example – she will provide this each month as a snapshot. All agreed this was great work from Cara & just what they are wanting to see.

- c. Governance Monitoring Reports (as required)
 - i. Financial Condition: Year End Financials – See attachment 6
 - ii. Financial Condition: FY 25 Funds Remaining (Attachment 8) *

Cara: Discussion covered the movement of \$500,000 at year-end. A \$100,000 payment saved over \$30,000, leaving approximately \$400,000 in contingency. The Patterson grant was received as a "new opportunity" in a different quarter and was not part of the original budget but is accounted for in the current year's budget. Capital outlay spending was discussed. Dan made a motion to approve, Stephanie 2nd. 7 yes, 0 no. Approved.

iii. Strategic Plan (Attachment 9) *

Jim presented his 2025-2026 Strategic Plan. David made a motion to approve, Brett 2nd. 7 yes, 0 no. Approved.

d. Academics

i. Nursing Certifications (Deidre Greeley, Easlyn Koch)

Kim D: Two associate degree nursing faculty members with master's degrees obtained additional certifications: Deidre completed her Certified Nurse Educator credential through the National League of Nursing, establishing her expertise in specialty areas & quality education. Easlyn reobtained her telemetry certification in the maternal child area & is working towards further certification. These certifications are for the faculty themselves, demonstrating their qualifications.

e. Operations

i. Facilities update

Josh: A plumbing issue was investigated by the new plumbing instructor & local contractors, who found the cause of the blockage. This was broken loose, & the system is now functioning. A six-foot section still looks rough, & an epoxy liner solution from Smith Plumbing, which carries a good warranty, is being considered for future maintenance to ensure proper service for students & employees.

f. Student Services

i. Enrollment Dashboard

Neil: An enrollment dashboard was presented, covering data from 2011-12 to preliminary 2024-25 numbers. The first tab includes duplicated & unduplicated headcount (number of students), credit hour count, full-time equivalency, with graphs showing enrollment trends (summer, fall, spring, total). The second tab provides enrollment breakdowns by division (traditional campus vs. high school), gender, & credit hours, including a four-year rolling average. The third tab shows enrollment by county, covering the 10-county service area, Kansas outside the service area, & out-of-state students (which are typically very low, except for the business program). It also includes breakdowns by high school with agreements. Final numbers for this year's enrollment are expected this Friday.

g. Policies

i. Supplanting Policy (Attachment 10) *

ii. Time and Effort Compliance Policy (Attachment 11) *

Jim: Attached policies were presented. John made a motion to approve both policies, Brett 2nd. 7 yes, 0 no. Approved.

h. Professional Development

i. AFIT Summer Institute, 2025 (Attachment 12)

Jim, Josh, Chris, Neil, Laura, Pam: Presented summary of what they brought back from the conference. Participants reflected on their experiences with StrengthsQuest (from Gallup), which helps create a contextual map of team strengths and identify where gaps might exist, seen as a unique & opportunistic aspect of the conference. The concept of the 'infinite game' was discussed, emphasizing continuous improvement & constantly getting better, rather than winning. This mindset focuses on growing skills & deliverance into the community & for stakeholders, with no end point, as learned at a recent conference. The team discussed how recognizing "bottom rankers" (not termed weaknesses) in the team's strengths profile can help improve communication & task completion, highlighting the importance of understanding individual differences & overall team strengths.

- i. Resource Development
 - i. Included in Strategic Plan Report
- j. President's Report
 - i. (Attachment 13)

Jim: Presented his monthly report, plus an additional document we will send out to everyone.

- k. Board of Directors Officers for 2025-2026

Tim would like to be considered for Board of Directors Chair, David will stay on as Co-Chair for one more year term.

- 4. Executive Session: Personnel (10 minutes)
 - a. President Evaluation (Attachment 14)

John motioned to go into Executive Session at 7:13 for 10 minutes. David 2nd. Approved. Dan motioned to go back into Open Session, Leslie 2nd. Approved to go back into open session at 7:23.

- 5. Events/Meetings Calendar
 - a. Meeting with State Legislatures on Tech College Funding (August 28, 3:30p)
 - i. MATC 404
 - b. Fall PAC dinner, all programs (September 10, 5:30p)
 - i. MATC Event Space 401B
 - c. Mental Health In Construction Forum (September 12, 3:00p)
 - i. MATC Event Space 401B
 - d. City Commission/USD 383 Board Luncheon (September 16, 11:30p)
 - i. MATC 404

6. Adjournment

John made a motion to adjourn the meeting, Stephanie 2nd. 7 yes, 0 no. Approved & Adjourned at 7:24p.

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To: MATC Board of Directors
 From: Administration
 Re: August Expenditures

September 30, 2025

Category	Costs	%
Payroll, Withholdings and Benefits (200, 230, 590)	\$ 444,336.22	39.10%
Facilities (510)	\$ 242,356.48	21.33%
Student Payments (110)	\$ 8,878.87	0.78%
Program Expenditures	\$ 319,648.83	28.13%
ALC Operating Costs (excludes salary/benefits) (900, 930, 931)	\$ 120.00	0.01%
Wamego (excluding salary/benefits)	\$ 2,398.87	0.21%
Other Operating costs	\$ 118,581.22	10.44%
Total August Expenditures	\$ 1,136,320.49	100%

***Expenditures occurring outside state appropriated funding, tuition/fees income, etc. as allocated for operations are noted

Threshold Expenditures > \$5,000				
Vendor Name	Item(s) Purchased	Cost	Category	Funding
IRS	PR 8.15.25 Payroll deductions	\$ 38,146.37	Payroll	
IRS	PR 8.29.25 Payroll deductions	\$ 39,104.30	Payroll	
KS Dept of Revenue	PR 8.15.25 Payroll deductions	\$ 8,293.96	Payroll	
KS Dept of Revenue	PR 8.29.25 Payroll deductions	\$ 8,502.94	Payroll	
BCBS	August Health Insurance Premium	\$ 69,440.83	Payroll	
KPERS	PR 8.15.25 Payroll deductions	\$ 9,205.78	Payroll	
KPERS	PR 8.29.25 Payroll deductions	\$ 9,516.34	Payroll	
Evergy	Evergy- August 2025	\$ 11,614.70	Facilities	
KS State Bank	ATC August Interest Payment	\$ 74,107.25	Facilities	Donations
Charlson & Wilson Insurance Agency	Crime Policy Renewal	\$ 13,340.00	Facilities	
Charlson & Wilson Insurance Agency	Wind Hail Deductible Buyback	\$ 59,571.08	Facilities	
Charlson & Wilson Insurance Agency	Property Package Insurance Renewal	\$ 119,493.00	Facilities	
Thermal Comfort Air	Pay App 2 Auto Exhaust	\$ 6,907.12	Facilities	Capital Outlay
Country Carpet Inc	307A Carpet	\$ 6,300.00	Facilities	Capital Outlay
Trenchant Cyber	Cyber Curriculum & Consulting	\$ 20,000.00	Operations	
Home Depot	IMT Student Tools	\$ 11,813.44	Program	
Sanity Solutions	Vmware Renewal	\$ 8,800.00	Program	
CDW Government	Extreme Wireless Renewal	\$ 5,088.43	Program	
Technolutions, Inc	Slate Admissions Software License	\$ 15,000.00	Program	
College Board	PowerFAIDS Annual Subscription	\$ 12,436.78	Program	
BND, Inc.	Axiom Elite Services	\$ 43,500.00	Program	
CareerSafe Online	OSHA 10 Vouchers - Post Secondary	\$ 5,310.00	Program	
Paul E. Blodgett	Keats Lease	\$ 8,312.00	Program	
Karla K. Tillberg	Keats Lease	\$ 8,312.00	Program	
BHS CONSTRUCTION	Plumbing Lab	\$ 45,417.00	Program	
ATI - Assessment Technologies Inst LLC	2025 ADN CARP	\$ 19,200.00	Program	
Wolters Kluwer	ADN Book Bundle	\$ 20,782.98	Program	
Wolters Kluwer	PN Book Bundle	\$ 30,688.18	Program	
Matheson Tri-Gas Inc	300c Lincoln Welder	\$ 13,853.82	Program	
Total August Expenditures Exceeding Threshold		\$ 742,058.30		



MEMORADUM TO: The Board of Directors
FROM: Jim Genandt, President
 Human Resources
DATE: September 30, 2025
SUBJECT: Consent Agenda: Organizational Update

New Hire/Rehires					
Employee Name	Position Title	DOH	Department	Funding Source	Status
Noor Rizvi	Part-Time ELL Instructor	9/6/2025	Adult Education	Operating	New Hire
Promotions/Title Changes					
Employee Name	Position Title	DOC	Department	Funding Source	Status
Laura Weiss-Cook	Director of Student Success	9/1/2025	Student Services / College and Career Center	Operating	Position Change
Lee Van Horne	Business Office Accountant	9/16/2025	Business Office	Operating	Position Change
Separations/Retirements					
Employee Name	Position Title	DOS	Department	Funding Source	Status
Charlotte Channel-Smith	Custodial Specialist	8/29/2025	Maintenance	Operating	Separation
New/Advertised Positions					
Position Title			Department	Funding Source	Status
Adjunct Faculty & Clinical Instructors			Nursing & Health Education	Operating	Open
Concurrent Instructors			Academic Partnerships	Operating	Open
Student Account Specialist			Business Office	Operating	Open
Full-Time Associate Degree Nursing Instructor			Nursing & Health Education	Operating	Open
Full-Time Practical Nursing Instructor			Nursing & Health Education	Operating	Open
HVAC Program Assistant & Adjunct			Advanced Tech Staff	Operating	Open

Organizational Chart

Updated: 09/11/25

Board of Directors

MANHATTAN TECH FOUNDATION



James Genandt
President & CEO

KEY Exec Admin Dean Staff Faculty

Josh Gfeller
Vice President of Operations

Chris Boxberger
Vice President of Education & Engagement

Cara Prichard
Chief Financial Officer

Lee Van Horne
Student Account Specialist

Kasey Coon
Business Office Assistant

Suzy Baker
Senior Executive Officer
supports administration & board

Pamela Imperato
Special Advisor to the President for Strategic Initiatives

Peter Vopata
Human Resources Coordinator

Darren Ortega
Director of the Teaching & Learning Center

Mike Boxberger
Computer Support Specialist Program Assistant

College Operations

Andrew Caponera
Director of Emerging Technologies

Riley Payne
Helpdesk Technician

Justin Merwarth
Immersive Technologies Coordinator

Bryanna Marihugh
Network Administrator

Russell Chrest
Head of Maintenance

Mashawnda Dotson
Custodial Specialist

Alan Keithley
Groundskeeper

Jaquayle Moore
Security Officer

Testing Center

Cindy Boxberger
Regional Testing Center Director

Kasey Coon
RTC Proctoring

Kerri Bellamy
Dean of Advanced Technologies, CAO

Advanced Technology & Academics

Alex Anderson
Automotive Technology

Brian Koch
General Education Mathematics

Jeff Pishny
Automotive Technology

Eric Bartow
Electrical Technology

Jason York
Business Administration

Callie Hansen
General Education Social and Behavioral Sciences

Ben Wilhelm
Computer Support Specialist

Allen Sangwin
Heating, Ventilation, and Air Conditioning

Ed Zahler
Construction Technology

Matthew Asbury
Industrial Maintenance Technology

Justin Meuli
Electric Power & Distribution

Brian Braun
Plumbing Technology

Rachel Ohmes
General Education Communications

Jacob Boley
Welding Technology

Matt Schacht
General Education Biology

Thomas Mudd
Welding Technology

Chelsea Weese
General Education Chemistry

John Chingway
Technical Education Program Assistant

Jackie Jones
General Education Mathematics

Adjunct Instructors

Kim Davis
Dean of Nursing Education & Health Programs

Nursing & Health Education

Marcey Fickbohm
Medical Laboratory Technology

Nursing Department

Deirdre Greeley
Nursing: Associate Degree

Easlyn Koch
Nursing: Associate Degree

Jen Cupery
Nursing: Practical

Bradi Tucker
Nursing: Practical

Allied Health

Mark Ballinger
Director of Allied Health

Kim James
Allied Health Instructor

Chanel Williams
Nursing: Executive Assistant

Adjunct Instructors

Neil Ross
Dean of Institutional Effectiveness, CSSO

College & Career Center

Laura Weiss-Cook
Director of Student Success

Michelle Mackeprang
Director of Admissions

Bryce Blackwell
Admissions Recruiter

Lauren Rust
Academic Advisor

Steffan Ryan
Academic Advisor

Victoria Stevens
Student & Campus Services Attendant

Sicilee Shannon
Financial Aid Counselor

Bryant Kniffin
Marketing Coordinator

Institutional Research

Kim Withroder
Director of Institutional Research & Effectiveness

Casey Field
Institutional Research Academic Coordinator

Steve Davis
Registrar

Adult Education

Rachel Ohmes
Director of Adult Education

Elizabeth Dugan
GED Program Assistant & Academic Advisor

Janae Haskell
ELL Program Assistant & Academic Advisor

Michelle McRay
Adult Education ELL Instructor

Lindsay Woods
Adult Education ELL Instructor

Noor Rizvi
Adult Education ELL Instructor

Academic Partnerships & Outreach

Suzanne Duncan
Wamego Center Director

Emily Harper
Military Relations Student Success Advisor

David Umanzor
Outreach Coordinator

Lisa Isaacson
Director of Early Childhood Education

Lacey Borthwick
CBI Community Outreach Coordinator



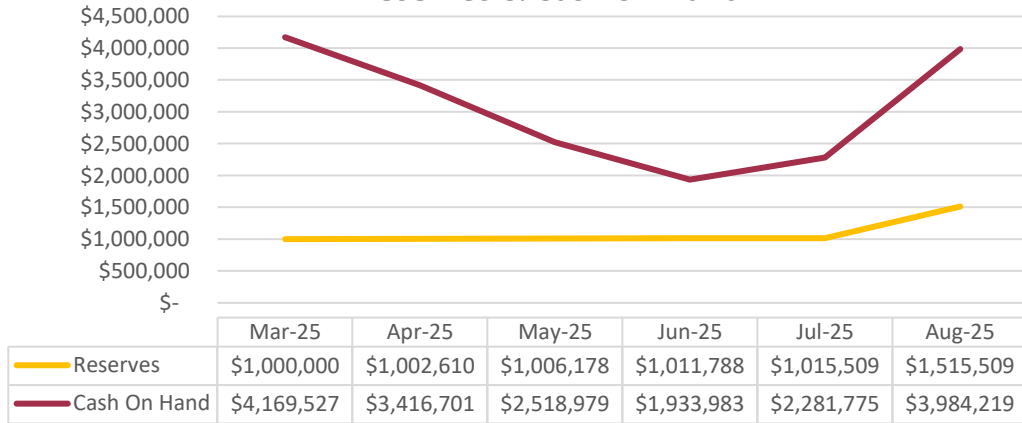
FY26 Cash Flow Budget

	6/30/2026 <i>budget</i>	6/30/2025 <i>actuals</i>	6/30/2025 <i>budget</i>
Cash Flows from Operations			
Student tuition	\$ 2,103,115	\$ 2,079,032	\$ 2,150,000
Credit Hour/Lab Fee	\$ 1,564,993	\$ 1,383,066	\$ 1,264,772
Federal grants and contracts	\$ 291,648	\$ 284,657	\$ 262,597
State Appropriations	\$ 5,870,200	\$ 6,062,376	\$ 6,119,002
Building Hire Education Fund	\$ 470,334	\$ 1,017,116	\$ 1,094,578
Nursing Funds from Via Christi	\$ 228,100	\$ -	\$ -
Auxiliary Sales and Services <i>RTC, Swag, etc.</i>	\$ 49,189	\$ 37,496	\$ 15,500
Interest Income	\$ 125,000	\$ 214,255	\$ 100,000
Misc. Income	\$ 65,595	\$ 59,048	\$ 69,175
Remaining Operational Contingency from FY25	\$ 400,479	\$ -	
TOTAL Cash Flows from Operations	\$ 11,168,653	\$ 11,137,046	\$ 11,075,624
Cash Outflows from Operations			
Salaries	\$ 5,663,598	\$ 5,518,739	\$ 5,428,212
Contractual Expenditures	\$ 1,581,292	\$ 1,694,260	\$ 1,625,847
Non Contractual Expenditures	\$ 1,142,732	\$ 732,209	\$ 882,142
Capital Outlay	\$ 1,466,698	\$ 1,705,896	\$ 1,653,956
Interest Expense	\$ 931,253	\$ 947,502	\$ 955,000.00
Operational Liabilities <i>Unclaimed Checks</i>	\$ 1,000	\$ -	\$ 1,000
Reserves	\$ -	\$ 500,000	\$ 500,000
Total Cash Outflows from Operations	\$ 10,786,573	\$ 11,098,606	\$ 11,046,157
OPERATING INCOME (LOSS)	\$ 382,080	\$ 38,440	\$ 29,467



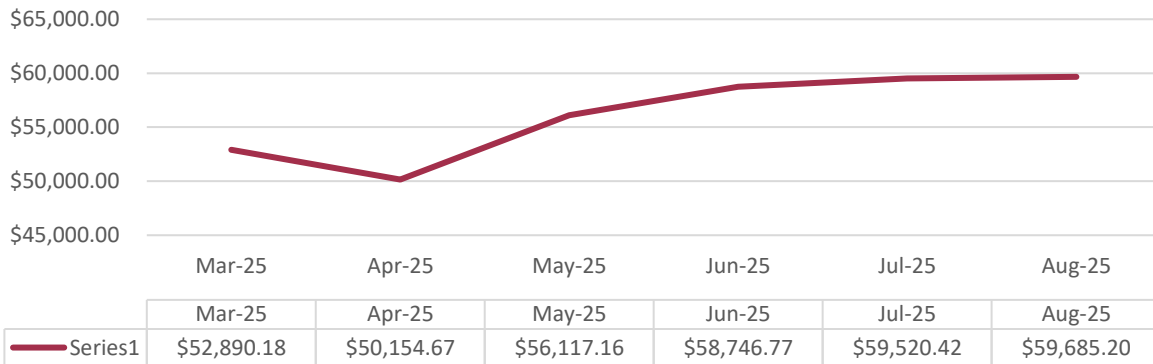
MANHATTAN AREA TECHNICAL COLLEGE

Reserves & Cash on Hand

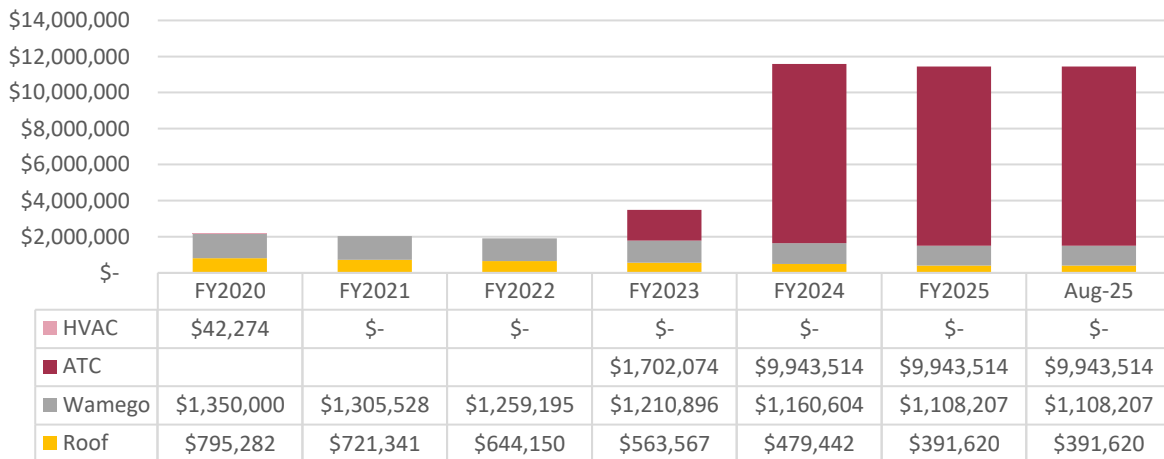


Days Cash on Hand (Reserves only): 51

Foundation Funds (Unrestricted)



Total Debt



2026-2027 Academic Calendar

Fall Term Aug 17th - Dec 4th

Spring Term Jan 19th - May 7th

Summer Term June 7 - July 30th

August-26

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September-26

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October-26

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November-26

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December-26

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July-27

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Start Fall & Spring Term
- Start Summer Term
- Finals
- Graduation Ceremony
- Holidays/College Closed
- No Classes/College Open
- College Summer Hours (Close at Noon)

Faculty Association Agreement Contract Dates

- Faculty PD/Prep Days
- 158 Instructional Student Days
- 7 Holidays
- 17 Professional Development/Prep Days
- 1 (1/2 per Graduation Days)

183

ADULT EDUCATION UPDATES BOARD OF DIRECTORS MEETING

September 30, 2025

1. New Staff Member

Noor Rizvi has joined our team as a part-time instructor, primarily supporting evening instruction. By spring, Noor will transition into a **workforce educator role**, traveling to sites such as **Manko and Florence**. She has made an immediate impact; students consistently praise her engaging and dynamic classes.

2. AEFL Week

Adult Education and Family Literacy Week (AEFL) brings together educators, partners, business leaders, legislators, and friends to celebrate the successes of adult learners all over the world. We posted several things on Facebook, including a blog on one of our GED graduates. [Click here to read Korie's story.](#)

3. GED Program Highlights

- **45 students** have completed their GED so far in 2025.
- **New partnership** with the Riley County Police Department (RCPD). Darren has already started teaching math, and Peter will begin RLA soon.
- Chelsea conducted an **egg drop experiment**, where students had to determine how to best support an egg from cracking when being dropped from the bay in 401.
- Students have been studying the **Constitution**, specifically understanding the meaning of each amendment. Government and civics cover 50% of the social studies portion of the GED.
- Students continue to **praise math classes** and report being able to understand concepts they have struggled with prior.

4. ELL Program Highlights

- Total enrollment: **84 students**
- A former ELL student recently opened an **Afghan/Indian food truck** in Aggieville.
- Several former ELL students completed a **community entrepreneurship program**.
- A current ELL student **began working at Chen's Chinese Restaurant**. They commute by bicycle and are receiving support to obtain a **driver's license**.
- Another current ELL student has gained confidence in their English skills and is **expanding their food business**. They sold tamales and other Mexican dishes at the Ogden Festival last weekend and reported strong sales.
- We are supporting MART in launching a **job readiness program**.
- Our new program assistant and advisor, Janae, is actively helping ELL students **transition into GED classes and other Manhattan Tech programs**.

5. Professional Development

- Rachel attended Part One of Your Leadership Edge training in Overland Park. This training emphasizes **empowering individuals to lead**, identifying root causes of challenges, and fostering collaborative problem-solving.
- The ELL team (Michelle, Lindsay, and Janae), participated in the virtual **event 'Understanding Opportunity: Exploring Higher Education Access for Refugees'** on September 24.

6. Professional Partnerships

- Manko **highlighted our partnership** during the All-PAC meeting, bringing a student to share their experience in our classes.
- Michelle has **collaborated with** Manko for over a year to develop customized workplace curriculum tailored to their needs.

7. Guest Speakers

- Beth has been working hard to **bring guest speakers to our students**. Some speakers have been specifically requested by students.
- **Kendall Meyer (TRIO)**: FAFSA and college application guidance post-GED
- **Stephanie Pierce (Innovate 24)**: Entrepreneurship
- **Darren Ortega**: Study skills

**Manhattan Area Technical College
Institutional Policy & Procedure Manual**

Policy No. 3.6.1

Title: Requests for Information	
Originated by: Office of the President	Created On: 11/30/2005
Revised by: MATC Admin, HR	Revisions: 11/30/2005, 9/17/2025

Policy Statement:

Manhattan Area Technical College will honor requests for information and respond timely and appropriately in accordance with state statutes and federal law.

Rationale: MATC recognizes the need to share operational, academic, fiscal and other information with requesting third parties as a public institution. To ensure compliance with open record laws (eg. KORA), privacy laws (eg. FERPA) and to protect individual rights, all requests for information will follow a consistent process.

Definitions & Procedure:

Public Information: Any records or data held by MATC or by an officer/employee of the college pursuant to their official duties which are not confidential and are legally available for inspection or release to the public. Public Information may include, but is not limited to: Policies, minutes/records of open meetings, agency budget documents, etc.

Accessing Public Information: Requests for Public Information may be submitted in writing by individuals of the public, or authorized representatives of external agencies or organizations including state and/or federal agencies, and news and media representatives in accordance with the request procedure outlined below.

Confidential Information: Records or data legally exempt from public access, including but not limited to: personal employee and student records, medical and disciplinary records, and proprietary business information and/or trade secrets.

Accessing Confidential Information: Requests for confidential information will require appropriate supporting legal authorization (eg. Subpoena) and/or other necessary evidence of consent or authorization of release before delivery of such records.

All requests for information may be submitted via the online request for information form: <https://manhattantech.edu/open-records-request-form> or mailed to: MATC Record Custodian, 3136 Dickens Ave., Manhattan, KS 66503.

**Manhattan Area Technical College
Institutional Policy & Procedure Manual**

Policy No. 3.6.1

Requests to MATC for access to copies of public information must include:

- Name(s) of requesting person(s)
- Organization Name (if requesting on behalf)
- Email Address
- Mailing Address
- Phone Number
- A specific description of the records or information being requested (requests must be as specific as possible to expedite retrieval process)
- Reasonable direction for delivery of requested information

After a request is received, a response with an estimated timeline of delivery and Fees shall be provided to the requesting person(s). All efforts will be made to respond to a request for Information within three (3) business days of receipt.

All requests involving confidential or sensitive information shall be transmitted and processed using secure, institution-approved channels. In accordance with applicable privacy laws and institutional policies, staff may request and/or require verification of requester identity prior to the release of confidential information.

Fees & Costs- Upon receipt of requests for information, MATC will charge fees commensurate with the actual costs of employee time and resources for the retrieval, review, and production of requested records. Payment of total determined fees is required in advance of the production of records.

In accordance with K.S.A. 45-219 MATC has established the following fee schedule:

- Staff rate for retrieval/review of information shall be based upon the employee's current salary/hourly pay rate.
- Outsourcing retrieval and/or review shall be based upon the actual costs incurred by the College.
- Digital Delivery: \$2.50 fee for electronic delivery per request.
- Print Delivery: \$0.10 per page.

If the actual cost in time and resources exceeds the fee estimate, the requester will be billed for the balance of fees incurred, with full payment required before records production. If the actual cost incurred is less than the fee estimate, the requester will be refunded any difference over \$5.00. Payment must be made to the MATC Business Office.

**Manhattan Area Technical College
Institutional Policy & Procedure Manual**

Policy No. 3.6.1

Delayed and Declined Requests-

All efforts will be made to respond to a request for Information within three (3) business days of receipt. However, a response may be delayed if:

- Clarification or refined scope of information is needed
- Requested records are stored off-site or otherwise not readily accessible.
- The scope or volume of requested information requires more time to assess availability and determine fees for production.

The college will provide an explanation for any delayed response within a reasonable time after receiving the initial request.

A request for information may be declined if:

- The requested records do not exist
- The requested records are exempt from disclosure by law (see K.S.A. 45-221(a))
- The request is insufficiently clear in scope
- The request places an unreasonable burden in its production, or the custodian has reason to believe that repeated requests are intended to disrupt other essential functions of the agency (see K.S.A. 45-218(e)).

For information on the retention of MATC records, please see policy 6.5.2. Records Retention & Disposition Schedule.

This policy does not apply to mandatory reports which MATC must submit for accreditation, compliance, and/or funding requirements. Such reports will be delivered as required.

**Manhattan Area Technical College
Institutional Policy & Procedure Manual**

Policy No. 7.4.5

Title: Professional, Administrators and Classified Staff Benefits— Vacation, Sick, and Personal Leave	
Originated by : MATC VPBS, Exec. Admin	Created On: 9/21/2005
Revised by: Senior Admin, HR	Revised: 6/2/2011, 7/1/2017, 6/19/2024, 9/22/2025

Policy Statement: Annual Leave for 12-month employees is needed to ensure a healthy and productive workforce. Manhattan Area Technical College allows Professional, Administrator, and Classified employees to accrue paid leave based on the employee's classification. Employees covered by the Manhattan Area Technical College Faculty Association earn personal and sick leave as outlined in the negotiated agreement.

Rationale: Faculty and staff are critical to the success of the institution. Employees are awarded annual leave to take time away from the job in order to relax, recuperate, and be refreshed for the remainder of the employment year.

Procedure: Requests for vacation, sick, and/or personal leave must be submitted to immediate supervisors according to procedures. Supervisors have the discretion to deny vacation and personal leave requests, taking into account the workload/needs of the department. Requests by employees to use their accrued vacation, sick, or personal leave should be made according to departmental policy.

- A. VACATION ACCRUAL: An employee will receive vacation leave credit beginning the first pay period following the employee's date of hire.
1. Professional and Administrator employees accrue vacation at 13.33 hours per month totaling 160 hours per year.
 2. Full-time Classified employees who work forty (40) hours per week earn and accrue vacation leave as follows:
 - a. Following the first day of employment: 96 hours per year earned at 8 hours per month.
 - b. Following the second anniversary of continuous service: 160 hours per year-earned at 13.33 hours per month.

**Manhattan Area Technical College
Institutional Policy & Procedure Manual**

Policy No. 7.4.5

3. Regular Part-time employees accrue vacation as non-descript paid-time-off (PTO) at 8 hours per month or 96 hours per year. For the purposes of this policy, regular part-time employees include any professional or classified employee that works 12 months between 1040 and 1820 hours per year.
4. Professional/Administrative/Classified staff may accumulate and carry forward to the next fiscal year no more than 30 days (240 hours). Regular part-time employees may accumulate and carry forward for the next fiscal year no more than 120 hours of vacation leave.

B. SICK LEAVE ACCRUAL: An employee will receive sick leave credit beginning the first pay period following the employee's date of hire. Sick leave may be used for illness, injury or medical complications experienced by an employee. Sick leave may also be used to care for a member of the employee's immediate family. A physician's statement may be required after 2 consecutive days of sick leave at the discretion of the immediate supervisor.

In the event an employee, or their immediate family member, is ill and has exhausted all available sick leave, vacation and/or personal leave will be charged for time away from the job. Leave without pay will be allowed only after all leave balances are exhausted.

1. Full-Time Professional, Administrator, and Classified staff accumulate sick leave at 8 hours per month, totaling 96 hours per year.
2. Professional/Administrative/Classified staff may accumulate and carry forward to the next fiscal year no more than 90 days (720 hours).
3. Professional, Administrator and Classified staff may request to transfer available vacation or personal leave that has been accumulated in excess of the allowable carryover limits towards their sick leave balance at the end of the fiscal year, up to the total allowable limit (720 hours) of sick leave. Requests to transfer vacation and personal leave hours into sick leave must be communicated and approved in writing by the employee's immediate supervisor and the President/CEO

C. PERSONAL LEAVE ACCRUAL: An employee will receive personal leave credit on the employee's initial date of hire and will only accrue personal leave once per year. For continuing employees, personal leave is granted on July 1st of each year.

1. Full-Time Professional Administrator, and Classified staff members are awarded 16 hours personal leave per year.
2. Professional/Administrative/Classified staff may accumulate and carry forward to the next fiscal year no more than 5 days (40 hours) of Personal Leave.

**Manhattan Area Technical College
Institutional Policy & Procedure Manual**

Policy No. 7.4.5

- D. EFFECTIVE DATE OF ACCRUAL; Earned leave will be credited on the first day of the pay period following the start of employment. (EX Start day of July 1st, leave will be accrued and available July 16th)
- E. EARNED LEAVE; An employee may not take any leave that has not been accrued. Leave earned by an employee during the month shall be available for use on the first day of the following month. If the employee resigns or is otherwise separated from service, the vacation leave earned in the pay period in which the separation occurs shall be credited to the employee and payment made to the employee for that leave if the employee is eligible.
- F. HOLIDAY DURING VACATION; Any official College holiday that occurs during an individual's scheduled vacation **will not** be counted as a day of vacation.
- G. WAIVING OF VACATION; An employee may not waive vacation leave for the purpose of receiving double pay.
- H. LEAVE OF ABSENCE; No vacation or sick leave will accrue during a period while an employee is on an unpaid leave-of-absence.
- I. PAYMENT AT TERMINATION; Employees in good standing who resign or are terminated without cause will be compensated for up to 80 hours of available vacation credited and unused as of ~~to~~ the date of ~~his/her~~ separation.;

For the purposes of this policy, an employee who resigns is considered in good standing provided that the employee has given if they (1) provide at least two (2) weeks written notice of resignation to their supervisor, unless otherwise waived by the supervisor; and (2) maintain a personnel record free of outstanding disciplinary actions or active policy violations through their final day of work.

Employees who are terminated for "cause" will not receive compensation for unused vacation. For the purposes of this policy, "cause" is defined as including but not limited to:

- Gross misconduct
- Theft, fraud, or dishonesty
- Violation of college policies or procedures
- Insubordination
- Acts of violence, harassment or discrimination
- Any other serious conduct that justifies immediate termination

In case of death, compensation shall be paid to the surviving spouse or the employee's estate. The maximum compensation for vacation credited and unused at the date of his/her separation is 80 hours. All amounts credited and unused above 80 hours upon separation will be transferred to the Catastrophic Leave Bank. In cases where a Separation Agreement is offered, payout of leave will be administered according to the terms of such agreement.

Lumina Foundation Award: Rural Community College Adult Engagement Initiative

Manhattan Area Technical College was selected to participate in the Lumina Foundation's Rural Community College Adult Engagement Initiative based on a competitive application process. The goal set forth by the Lumina Foundation is to equip rural and semi-rural institutions with tools, data, strategies, and capacity to significantly increase adult learner enrollment and sustain that growth well beyond the project. Their award comments to us indicated that, "we articulated a clear problem to solve and demonstrated a commitment to supporting adult learner enrollment and success." Per the Selection Committee, we are "one of six institutions nationally selected from a very competitive pool."

The duration of this award is two years. Its intent is to help us plan and launch institutional branding and outreach initiatives designed to increase engagement and enrollment of adult learners. Consultative services, two media campaigns, predictive modeling and other data analytic tools, and institutional capacity building strategies will be provided to us as an award recipient. There are also capacity building and human capital development opportunities through our participation in cohort sessions and information sharing.

There is no direct monetary funding provided for this award. Benefits of significant monetary value including consulting expertise, access to research support and analytical tools to help enhance our brand and outreach and better connect with current and potential learners in our community. The award will also fund two digital enrollment campaigns.

Initiative Intent: The Rural Community College Adult Learner Engagement Cohort aims to support rural-serving community colleges in better reaching, connecting with, and enrolling adult learners through branding, utilizing person-level, predictive modeling and data for outreach, and marketing.

Benefits Provided Through this Award:

- **Sustainability Planning** – By the end of the project, we will have a plan in place to continue data-informed marketing efforts using our own resources, partnerships, and internal infrastructure.
- **Technical Assistance and Capacity-Building** – We will receive training from StrategyForward Advisors and CollegeAPP related to understanding branding for adult learners, using branding to facilitate connection with and belonging for adult learners at our institution, best practices in digital outreach, effective messaging for rural communities, and the latest techniques in adult learner recruitment.
- **Access to CollegeAPP's Predictive Data Platform** – Full access to CollegeAPP's proprietary predictive models and person-level data, allowing us to identify adults in our region with the highest likelihood to enroll and target outreach accordingly.
- **Local Market Analysis** – A custom report analyzing the size, demographics, and socioeconomic characteristics of the adult learner population in our primary service area, with insights to guide recruitment strategy.
- **Coaching** – Our team will receive ongoing coaching and guidance from StrategyForward Advisors and CollegeAPP to help achieve project goals, as well as to support interpreting data, refining campaign strategy, and troubleshooting obstacles.
- **Individualized Marketing Strategy** – CollegeAPP will work closely with us to build a data-informed marketing plan tailored to your community's needs, focused on reaching and converting adult prospects.
- **Two Full Digital Enrollment Campaigns** – CollegeAPP will design and execute two professionally managed enrollment conversion campaigns (Spring 2025–26 and Fall 2026–27), including strategy, digital ad placement, and performance tracking. We will need to develop or leverage our own creative materials for these campaigns.
- **Peer Collaboration** – As part of a national cohort, we have opportunities to share insights, learn from peer institutions, and contribute to a collective body of knowledge about what works in rural adult learner recruitment.
- **Business Case and Return-on-Investment (ROI)**– CollegeAPP and StrategyForward Advisors will help us to track campaign outcomes and translate them into ROI metrics and a business case to support future budgeting and internal advocacy.

President's Report: September 2025

President's Report: September 2025

Institutional Performance

- Official fall enrollment “snapshot” (20th day census count) will be released by the Kansas Board of Regents soon. We are confident of a significant increase in credit hour enrollment (which drives tuition/fee revenues).
- Chris, David, and Harry have had (together or individually) several productive meetings with regional employers and connections to several of our programs of study. There will be follow-up over the next several weeks to see if next steps can be taken to develop engaged partnerships with these, and other, regional businesses.
- October 15 will be the day of signing the MHK Pathway Agreement between MATC and Kansas State University! (Details coming soon.)
- The VR trailer is here, and has been used for the first time at Ft. Riley, with more events being scheduled!

Institutional Leadership

- August 28th we hosted several regional members of the state legislature as well as the Kansas Technical College lobbyists to share an idea and concept on results-based funding for the technical colleges. As a result of that meeting, State Senator Starnes met with staff of the State Senate leadership, and they requested a proposal for consideration by December 1. A big thank you to Mike Dodson (former city commissioner, mayor, and state representative) for spearheading the meeting. Several board members were in attendance as well!
- August 29th Pamela and I informed senior administrative leaders that MATC was one of six two-year colleges selected from a nation-wide RFP by the Lumina Foundation to participate in a special initiative targeting adult learners. More on this will be shared at the board meeting.
- September 5 I participated in a zoom meeting with the tech college presidents and discussed the results-based funding concept, our funding strategy for the Regents and legislature for the next session, and academic issues arising within KBOR.
- September 10 we hosted the 2nd annual dinner for our advisory committee members. We had a good turnout of committee members, plus faculty and staff. Tim was also able to attend.
- September 16 we hosted several candidates for the city commission or USD 383 school board to share the MATC story and our role with local economic and workforce development.
- September 17 I participated in the CEO Network zoom meeting with other leaders of 2-year colleges who are part of the AFIT (Alliance for Innovation and Transformation) higher education organization.

President's Report: September 2025

- I attended the board meeting of Ad Astra Bio at K-State on September 23, followed by a manufacturing roundtable from noon-3pm there (including Kerri and Marcey Fickbohm) with bioscience companies.

External Relations

- August 27 I met with Angela Consani, CEO of BioSkills Credentials Inc., and Dr. Baley Reeves, Director of the National Center for Therapeutics Manufacturing (Located at Texas A&M University) to discuss biotechnology and facilities support.
- August 28 MATC hosted the Manhattan Rotary Club for lunch, a brief update, and a tour of the ATC and other areas.
- September 2 Harry, Chris, David and I toured Ultra ICE, a local electronics manufacturer. We discussed ways to partner for education and training, job placement, and more.
- September 11, State Senator Ethan Corson visited MATC. He is a candidate for the Democratic nomination for governor in 2026.
- September 11 I participated in a Teams meeting with the KC BioHub organization. They will be developing a federal EDA proposal to address commercialization and workforce for biosciences in Kansas and Missouri.
- I attended Manhattan Chamber of Commerce meetings on September 16 and 17.
- Harry and I met with Riley County Commissioner McKinley on September 17 to share updates and to discuss property owned by the county that may be of interest/use in a partnership with MATC.
- Josh, Chris, Kerri and I were a team in the Flint Hills Area Builders Association Fall Scramble September 19 (some of the proceeds go to the organization's scholarship fund), and we shot an MATC record -6! (The mental therapy was even more beneficial!)
- September 22 I participated in the board meeting for the Flint Hills Community Accelerator project (and Childcare Incubator). All 8 pods are leased. Currently around 40 children are receiving childcare through the project, and it is estimated that will increase by 15-20 more by the end of October.

Budgetary/Fiscal Management (see financial information in the agenda packet)

Accreditation/Continuous Improvement

- Several internal projects are underway that will enhance the institution's ability to report on improvement as well as compliance with accreditation requirements. These include review of the student satisfaction survey and recommendations for changes, assessment of student learning, and the ongoing implementation of the Slate CRM for effectiveness and efficiency improvements with data, student engagement, and more.