

# Application Fee Waiver Request

To be considered for an application fee waiver from Manhattan Area Technical College, students must:

- Complete and submit the Fee Waiver Request Form (this form) with required signatures. Other acceptable fee waiver forms include an ACT or SAT fee waiver (not registration card) or other official form from a recognized community agency such as the MHK Workforce Center at the Central Kansas Educational Opportunity Center or a recognized TRIO program.
- Be a resident of Kansas or a citizen of the United States.
- Meet the financial eligibility criteria shown in the table to the right

If eligibility is confirmed, the Admissions Office will grant an application fee waiver for the selected applicant.

Household Size:	Annual Income
1	\$12,706
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120*

\*Plus \$4,480 for each

## Student Confirmation (All fields are required) (Complete only top if current student)

U.S. Social Security Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street/P.O. Box Apt #

\_\_\_\_\_ City State/Province Zip/Postal Code

Phone Number (Including Area Code): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Household size (including student): \_\_\_\_\_ Total annual household income before taxes (all sources): \_\_\_\_\_

My signature confirms that:

- I meet the annual income criteria above and am requesting an application fee waiver.
- I attached the applicable documentation in support of this fee waiver (Refer to option 1 or 2 below).

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Head of Household: \_\_\_\_\_

## Verification (Option 1 or Option 2 required)

### Option 1: Advisor Certification

To the best of my knowledge, the student meets the requirements outlined on this fee waiver form. The student is aware that financial documentation in support of this fee waiver may be requested.

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name of Advisor: \_\_\_\_\_

### Option 2: Proof of Income

Students who are unable to obtain an advisor signature, must provide proof of income and attach a copy to this form. Proof of income may include any one of the following:

- Most recent federal tax return
- Student Aid Report (SAR) from the FAFSA
- Statement of Social Services benefits
- Proof of unemployment insurance benefits