Associate Degree of Nursing Program

TRANSFER-IN INFORMATION PACKET

Application Period:
February 1, 2025 – February 2, 2026

GENERAL INFORMATION
- **Read all instructions carefully as procedures may change between application cycles.**
- **Complete all applicable information.**
- **MUST HAVE AN ACTIVE KANSAS RECOGNIZED LPN LICENSE BEFORE APPLYING.**

APPLICATION DEADLINES

➢ To begin Associate Degree of Nursing coursework in **Spring (January 2026),**

Deadline to submit Associate Degree of Nursing application:

October 1, 2025

(All prerequisites must be completed prior to this deadline for priority consideration)

➢ To begin Associate Degree of Nursing coursework in **Fall (August 2026),**

Deadline to submit Associate Degree of Nursing application:

February 2, 2026*

(All prerequisites must be completed prior to this deadline for priority consideration)

*August 2025 priority acceptance given to current Manhattan Tech Practical Nursing students that have all requirements met. If seat availability exists, then Transfer-In applications will be reviewed.

NOTICE OF ADMISSION

Students will be notified by mail and via their Manhattan Tech email address of their admission status approximately 4 weeks after the deadline date.

Specific program requirements, program selection, and acceptance criteria are subject to change at any time and without notice. It is the applicant's responsibility to keep informed of current program requirements.

Revised 5/27/2025

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Letter of Greeting
Associate Degree of Nursing Transfer-In

Dear Prospective Associate Degree of Nursing Student,

The faculty and staff of the Department of Nursing appreciate your interest in our Associate Degree of Nursing (ADN) program. This packet will help guide you through the application process and provide you with the information about our Admissions Criteria and Selection Process. Admission into the program is competitive. Applicants must meet the minimum requirements of Manhattan Area Technical College and the Department of Nursing to be considered for admission to the Associate Degree of Nursing program.

The ADN program at Manhattan Area Technical College is approved by the Kansas State Board of Nursing. It also holds accreditation with the **Accreditation Commission for Education in Nursing**, 3390 Peachtree Road NE, Suite 1400, Atlanta, GA 30326, 404.975.5000, http://www.acenursing.org. The accreditation process requires additional evidence of program quality, and accreditation is awarded after a thorough review of all of the aspects of the program. The nursing courses within the Associate Degree of Nursing program are delivered over two semesters. The nursing courses, plus prerequisite courses, may take a total of 3 to 4 semesters to complete, depending upon prior academic history.

The program begins in August and January each academic year. Individuals complete academic and clinical requirements to earn an Associate of Applied Science degree in Nursing. The applicant must have a Kansas recognized LPN License and must also show transcript evidence of completing prerequisites. *Manhattan Area Technical College PN students in the first semester of the PN program are given priority to enter the ADN program in August following PN graduation if all bridge requirements are met.* The ADN graduate is then eligible to take the NCLEX-RN licensing exam; successful completion enables the graduate to seek licensure as a Registered Nurse (RN).

Your MATC Admissions Application as well as the required Selective Admission Application and the documents listed within must be received on or before February 2 for August entry and October 1 for January entry. Any exception to this date would be at the discretion of the Dean of Nursing Education and Health Programs or designee.

Enclosed is information that is critical for a successful application—please read the entire packet carefully. We encourage you to make an initial campus visit appointment by scheduling online, for information about college admissions and the ADN program. The college website at https://manhattantech.edu/TransferADN also provides additional information.

Please review the contents of this packet to get an overview of the admission process. We encourage you to contact the admissions office at admissions@manhattantech.edu if you have questions.

Specific program requirements, selection, and acceptance criteria are subject to change anytime and without notice. It is the applicant's responsibility to keep informed of current program requirements.

We look forward to your application,

Kim Davis MSN RN
Dean of Nursing Education and Health Programs

Neil Ross MS
Dean of Student Services

Admission Checklist
Associate Degree of Nursing Transfer-In

Completed	Task to Complete
	APPLY TO MANHATTAN AREA TECHNICAL COLLEGE • Submit an undergraduate admissions application and pay applicable application fee. Completed online at: APPLY NOW.
	SEND OFFICIAL TRANSCRIPTS • Send **Official** high school transcript or GED transcript. Send **Official** transcripts from ALL current and previously attended colleges/universities, including Practical Nursing program. *Official transcripts must be sent directly from the college where you took a course to the Registrar at MATC. If the Institution has the capability, official transcripts can be sent via email, to registrar@manhattantech.edu. Please apply to the college before sending transcripts.*
	SCHEDULE AN APPOINTMENT WITH ACADEMIC ADVISOR • This is recommended to ensure that you have met all requirements for application and understand the application process thoroughly. Additional meetings can be set up throughout the application process to answer any questions. • To schedule an advising appointment book online (https://manhattantech.edu/appointment).
	COMPLETE PREREQUISITES (must attain a minimum grade of "C" and cumulative 2.0 GPA) • Anatomy and Physiology, Microbiology with Lab, English Composition I, Public Speaking or Interpersonal Communication, Human Growth and Development, Nutrition, Technical Math II or Higher, and General Psychology. Additional information can be found on page 5.
	OBTAIN ACTIVE KANSAS RECOGNIZED LPN LICENSE – RECOGNIZED BY NURSE LICENSURE COMPACT (NLC) • Additional information can be found on page 5.
	ACQUIRE IMMUNIZATIONS & REVIEW NURSING ESSENTIAL SKILLS AND FUNCTIONAL ABILITIES • Ensure MMR, Varicella, Tdap, Hepatitis B, and COVID Documentation is up to date or religious/medical exemption process has been completed. • Review the Nursing Essential Skills and Functional Abilities. Additional information can be found on page 6.
	SCHEDULE & COMPLETE THE ATI ANATOMY & PHYSIOLOGY ASSESSMENT - BY THE APPLICATION DEADLINE • For information on how to schedule the ADN entrance exam, see page 10-11. It is important to schedule the exam in advance to ensure a seat is available.
	IF APPLICABLE, MEET ENGLISH PROFICIENCY STANDARDS • Additional information can be found on page 5. • Form can be found online (https://manhattantech.edu/toefl-waiver).
	COMPLETE ONLINE SELECTIVE ADMISSION APPLICATION - SEPARATE FROM COLLEGE APPLICATION • Fill out and upload the appropriate information on the online application after completion of all requirements. *Note: This form is online and completed only when all applicable materials are able to be uploaded and pre-requisites completed.*
	All application materials must be received **BY THE APPLICATION DEADLINE** to be considered for that application cycle. Late or incomplete applications will be reviewed based on program capacity and at the discretion of the Dean of Nursing & Health Programs. This includes completion of the ATI A&P Entrance Exam and prerequisites.

It is the responsibility of the student to ensure that all required materials for application are received by the application deadline date. Reminder calls will not be made if something is missing or does not meet the criteria, and the application may be invalid. The responsibility for a complete and accurate application is the students. Any packets not meeting the above criteria will be reviewed at the discretion of the Dean of Nursing & Health Programs or designee and based upon program capacity.

Academic Criteria

To be considered for admission in the Associate Degree of Nursing program, applicants must meet the following criteria and submit all requested credentials and documentation:

TO RECEIVE PRIORITY CONSIDERATION, ALL PREREQUISITE COURSES MUST BE COMPLETED BY THE APPLICATION DEADLINE.
Any exceptions to those standards are at the discretion of the Dean of Nursing and Health Programs or designee.

Course Number	Course Title	Credit Hours	Notes
BSC 125*	Anatomy and Physiology	5	Biology is a prerequisite of this course
BSC 205*	Microbiology with Lab	5	Must include a lab & Biology is a prerequisite
COM 105^	English Composition I	3	
COM 115 or COM 116	Public Speaking **OR** Interpersonal Communication	3	
PSY 125	Human Growth and Development	3	
NTR 105	Nutrition	3	
MAT 109 or MAT 135^	Technical Mathematics II **OR Higher ~**	3	
PSY 100	General Psychology	3	
	Total Credit Hours	**28**	*Table #1*
*Applicants must have completed the prerequisite courses with a grade of "C" or higher and a minimum GPA of 2.0.* **Course can be completed as one or broken up as two courses (must add up to a minimum of five (5) credit hours).* *^College Placement testing may be required to determine where you place in math and English. Consult your advisor for more information and check well in advance of the semester when you plan to enroll in a math course.* *~College Algebra or Higher math course.*		

The following criteria applies to **ALL** applicants:

- ✓ **Active Kansas recognized LPN license**
  - Applicants for the Associate Degree of Nursing Completion program must have an active Kansas recognized LPN license. Effective July 1, 2019, Kansas was the 30th state in the United States to be a member of the Nurse Licensure Compact (NLC). Refer to the website for a complete list of states that are current members of the NLC. If you have questions, contact Kansas State Board of Nursing. Make sure you hold an active Kansas recognized LPN Licensure status prior to submission of the online application.
- ✓ **Complete ADN Entrance Exam - ATI Anatomy & Physiology Assessment**
  - The ATI Anatomy & Physiology Assessment is a requirement for program entry. Practice exams can be purchased through ATI's website. The test can be scheduled online through RegisterBlast and is called the "ADN Entrance Exam".
- ✓ **Complete Prerequisite Courses – *Noted Above in Table #1***
  - Applicants for the ADN program must have completed prerequisite courses with a ***cumulative GPA of 2.0 or higher*** to be considered for admission. **It is highly encouraged to have all transcripts on file with the college prior to meeting with an academic advisor.** *Any grades of "P" will be reviewed for transfer credit at the Registrars discretion. For scoring purposes, a "P" will be awarded as a "C" (2 points).*
- ✓ **Submit Transcript from Practical Nursing Program to the Registrar Office**
  - Applicants for the ADN program will be scored based upon their cumulative GPA of their Practical Nursing program. Students are required to have a ***cumulative GPA of 2.0 or higher*** to be considered for admission. Transfer courses must have a grade of "C" or higher.

The following criterion applies, **IF APPLICABLE**:

- ✓ **English Proficiency Standards**
  Manhattan Tech values the diverse backgrounds of our students and is committed to supporting their academic success. If English is not your first language or you graduated from a non-English speaking school, you must demonstrate English proficiency by meeting one of the following:

  - **Examination**
    - Meet Manhattan Tech's minimum score on the TOEFL (www.ets.org/toefl) or IELTS (www.ielts.org). More information on the minimum scores can be found online.
  - **Prior Education: (Meet one of the following below)**
    1. Earned a high school diploma, GED, or equivalent from a U.S. high school or from a school where English is the primary language of instruction.
    2. Completed an intermediate ELL or college-level English course (grade of "C" or better) at an accredited English-speaking college or university.
    3. Graduated from a regionally accredited English-speaking post-secondary institution.

  To verify that you meet one of the above standards, you are required to complete and submit the English Proficiency Waiver Request Form. This form allows you to indicate which standard you meet and provide supporting documentation. Admissions team will review these exceptions along with your detailed explanation and respond within 5-7 business days regarding the waiver decision.

Non-Academic Criteria

Requirements for Clinical Education

Manhattan Area Technical College nursing programs require educational experiences that take place in clinical environments. To be eligible for these experiences, students must adhere to individual clinical facility requirements which outline requirements for healthcare students in healthcare settings. To participate in clinical experiences, all documentation must be **current and valid** throughout any clinical course. Please review the immunization exemption information at the end of this section for possible exceptions.

Immunization Requirements
1) **Measles, Mumps, Rubella (MMR):** This vaccine requires two injections. This vaccine is usually received as a child. If it was not received at that time, it will be required to get two injections at least three months apart, or a titer can be done to prove immunity.
2) **Varicella Zoster (Chicken Pox):** This vaccine requires two injections at least one month apart, or a titer can be done to show immunity. Proof of disease is not accepted.
3) **Tetanus Diphtheria-Pertussis (Tdap):** A one-time dose of Tdap is needed. If the Tdap vaccination was administered over ten years ago, a Td (Tetanus) booster is required.
4) **Hepatitis B Vaccine (HepB)*:** This vaccine is administered in three doses. The first and second dose are one month apart. The third dose is administered 4-6 months after the second dose. Students who lack documentation of the HepB vaccinations are considered unvaccinated and should receive additional doses as identified by their healthcare provider, or a titer can be done to determine immunity.
5) **COVID-19 Vaccination*:** Clinical sites require students to submit proof of vaccination against COVID.
*Exemption Eligible Vaccine

Immunization Exemptions*

Manhattan Tech partners with a variety of healthcare providers to offer clinical and programmatic experiences for our students. Many of these clinical partners require that students meet specific vaccination and health requirements prior to beginning any on-site training. Depending on the clinical site, students may be permitted to request an exemption for certain vaccinations. However, some vaccines are mandated by the clinical agencies, and exemption approvals are not guaranteed. **Approval is at the sole discretion of the clinical facility.**

Students seeking an exemption due to medical or religious reasons must complete the online immunization exemption request (https://manhattantech.edu/vaccine-exemptions) and provide the required documentation.

Approval of a waiver by a clinical site may result in additional requirements, such as masking, use of enhanced PPE, or routine testing, as determined by the site. All exemptions must be submitted using the appropriate form and may be subject to annual review and renewal by the clinical site. **If a student cannot complete clinical due to immunization requirements, then they cannot complete the course.**

Additional Requirements

✓ **Nursing Essential Skills and Functional Abilities:** Nursing Essential Skills and Functional Abilities are the essential functions every nursing student is expected to perform and are necessary for successful participation in the nursing program. This form will be completed online at the time the application is submitted. These are necessary to provide safe, ethical, and legal healthcare services. Students participating in the nursing program are expected to demonstrate the essential functions listed in this form, with or without reasonable accommodation. These are applicable in classrooms, laboratories, and clinical settings. The nursing program uses independent clinical education sites that may or may not be able to offer the same reasonable accommodations that are made available by the College. Any student wishing to request reasonable accommodations due to a documented disability must initiate the process for requesting student accommodations.

✓ **Comprehensive Physical Exam^:** In addition to the mandatory immunization requirements and verifying the Nursing Essential Skills and Functional Abilities, all students enrolled in nursing programs are required to have the comprehensive Physical Exam completed by their health care provider indicating that they can perform the essential functions for the program. Students are required to obtain a physical exam within one (1) year before the start date to verify that there are no major health issues that may affect full participation in Nursing program and the clinical and lab exercises.

✓ **Drug Screening^:** Please be advised that students enrolled in certain programs which require clinical, or fieldwork study may be required by the placement affiliate agency to undergo and pass a drug screening analysis to be eligible. Students who either fail to pass or refuse to submit to a drug screening analysis will be deemed ineligible for clinical placement, which will affect their status in the program.

Non-Academic Criteria Continued

- ✓ **TB Skin Test^:** Students are required to have a TB Skin test performed and provide documentation of the test results.

- ✓ **BLS certification^:** Students must have a Healthcare Provider Level BLS certification that will be active (not expire) throughout the nursing program.

- ✓ **Health Insurance^:** Students are required to maintain health insurance coverage while enrolled in the nursing program. Our associated clinical facilities require this of all students.

- ✓ **Criminal Background Check^:** The completion of a criminal background check is one of the admission requirements to the nursing program. The background check is required to ascertain:
    1) The ability of students to eventually become licensed in the profession **AND**
    2) The ability of students to attend mandatory clinical rotations at external facilities in accordance with the requirements of the program.

  Because a criminal history can have different effects at the educational, licensure, and employment levels, when a person is considering pursuing a nursing career, it is best to have as much information as possible prior to deciding to enroll in a nursing program. Manhattan Tech encourages individuals who have criminal histories and who are interested in pursuing a nursing career to:
    1) Contact approved nursing education programs and ask about the programs' enrollment criteria with respect to criminal convictions;
    2) Review the criminal history information according to the Kansas Board of Nursing policy 65-1120*; **AND**
    3) Contact healthcare facilities and inquire about hiring criteria with respect to criminal convictions.

  This regulation deems certain criminal convictions could result in denial or restriction of access to a Kansas nursing license. If you have any questions regarding criminal convictions, contact the Kansas Board of Nursing for additional clarification.

^ Specific information about the bulleted requirements will be provided at orientation. Please do not submit any of the information until after acceptance and nursing orientation.

Admission to the Associate Degree of Nursing (ADN) Program

Admission to Manhattan Tech's ADN program is based on a competitive selection process. Submitting an application does **not** guarantee acceptance into the program. Please refer to *page eight (8)* of the application packet for the ADN Scoring Rubric.

Priority Consideration

Each August, priority admission is given to students from the **most recent MATC Practical Nursing (PN) graduating class**, provided they meet **ALL** applicable admission requirements in the bridge packet. Once all eligible current MATC PN students have been considered, **ADN Transfer-In** applicants who meet the requirements will be reviewed.

Prerequisite Courses

If you are admitted to the ADN program **but have not yet completed all required prerequisite courses** at the time of the application deadline, you must complete the remaining prerequisites with a grade of **"C" (2.0) or better before** the start of the program. Official transcripts must be submitted to the Registrar to verify course completion. This also applies to **alternate list applicants** who are later offered a seat.

Admission Notifications

After the application deadline, completed application files will be scored using the ADN Scoring Rubric. Applicants will be notified of their admission, alternate, or denial **status via their** MATC email**:**

- **Spring (January) Start**: Notifications sent the **first week of November.**
- **Fall (August) Start**: Notifications sent the **first week of March.**

Note: Your MATC email is the **primary method** of communication. Please ensure it is active and regularly checked.

Accepting Your Seat

If you are offered a seat, you must submit an **online letter of intent** by the deadline in your notification, **confirming whether you accept or decline the offer. If you choose to accept**, you must also **pay the non-refundable $100 deposit online** at the same time to secure your seat. This deposit will be applied toward your tuition and fees once classes begin.

Important: Failure to respond by the deadline will result in **loss of your seat**. If you choose to **defer or withdraw** after accepting, your deposit will be **forfeited**.

Associate Degree of Nursing Transfer-In Admissions Scoring Rubric

Admission to the Associate Degree of Nursing (ADN) program is selective. The scoring rubric (provided below) will be used to determine which applicants are selected for admission. In the event of a tie, the ATI Anatomy & Physiology Assessment overall score will be used as the tiebreaker. To be considered for priority admission, applicants must have a valid score in each category of the rubric. "N/A" is not considered a valid score. **If an applicant does not have a score for any category listed, they will not qualify for priority admission and their application will instead be reviewed on a case-by-case basis.** Applicants who do not qualify for admission are strongly encouraged to meet with an academic advisor to discuss ways to improve their scores for future consideration.

Part A – Pre-Requisites, ATI A&P Score, PN Program GPA					
Points	**1**	**2**	**3**	**4**	**Scores**
Letter Grade of: • Anatomy and Physiology	N/A	C	B	A	
Letter Grade of: • Microbiology **with Lab**	N/A	C	B	A	
Letter Grade of: • Human Growth & Development	N/A	C	B	A	
Letter Grade of: • Nutrition	N/A	C	B	A	
Letter Grade of: • General Psychology	N/A	C	B	A	
Letter Grade of: • Technical Mathematics II **OR Higher*** ** College Algebra or Higher*	N/A	C	B	A	
Letter Grade of: • Public Speaking **OR** • Interpersonal Communication	N/A	C	B	A	
Letter Grade of: • English Composition I	N/A	C	B	A	
ATI Anatomy & Physiology Assessment*	40.0 – 55.9%	56.0. – 70.9%	71.0 - 85.9%	86.0% & Above	
GPA of PN Program Courses	2.0-2.99	3.0-3.49	3.5-3.99	4.0	
				Total Section A	

Part B – Additional Points					
Points	**1**	**2**	**3**	**4**	**Scores**
Previous MATC Practical Nursing Graduate	N/A	Yes	N/A	N/A	
College Algebra	Yes	N/A	N/A	N/A	
				Total of Section B	
				Total of Sections A and B	

Any transfer credit granted with a grade of "P" will be awarded "C" (2 points).

* Scores may be slightly adjusted if predictive values are changed by ATI, the testing company.

To be considered for admission into the Associate Degree of Nursing (ADN) program, your **Manhattan Tech Admissions Application**, along with the required **online Selective Admission Application** and all supporting documents, must be received **on or before the application deadline**. Incomplete applications or those submitted after the deadline may not be considered. Any application packet that does not meet these requirements will be reviewed **only at the discretion of the Dean of Nursing & Health Programs or their designee**, and **only if program capacity allows**.

Student Responsibilities Upon Acceptance

Once accepted into the Associate Degree of Nursing (ADN) program, students are required to attend a **mandatory program orientation**:

- **January Start:** Orientation typically held in **November**
- **August Start:** Orientation typically held in **May**

Details about your orientation (including date and time) will be included in your acceptance letter.

Required Items After Orientation

Important: *Do not submit any of the following items until after acceptance and orientation. Detailed instructions will be provided at that time.*
Students are responsible for any associated fees on the items listed below.

- ✓ **Laptop Requirement**
    - o Laptops are required for all nursing students. *Windows-based devices are preferred.*
    - o See full electronic requirements below*.
- ✓ **Comprehensive Physical Exam and Immunization Follow-Ups**
    - o A physical exam is required within **one (1) year before the start date** to ensure you can fully participate in the program, including lab and clinical activities. A required form will be provided at orientation.
    - o Immunization records will be reviewed, and appropriate follow-up actions will be taken based on the results of the review.
- ✓ **TB Skin Test**
    - o Students must provide documentation of a **TB Skin Test**. Depending on results, one or two tests may be needed. Full instructions will be given at orientation.
- ✓ **BLS Certification**
    - o You must hold a current **Healthcare Provider-level BLS certification from the American Heart Association**. It must remain active throughout your time in the program.
- ✓ **Background Check**
    - o A background check must be completed through [Verified Credentials](#).
- ✓ **Drug Screen**
    - o A **negative drug test** is required to participate in clinical experiences.
- ✓ **Health Insurance**
    - o All ADN students are required to maintain **active health insurance** while enrolled in the program.

Note: Failure to submit these items by the first day of class may result in dismissal from the program.

Electronic Requirements Upon Acceptance*

All ADN students must bring a laptop to class that meets the following specifications:

Minimum Requirements:

- **Operating System:** Windows 10 or newer, macOS 10.14 Mojave or newer, or Ubuntu 20.04 LTS or newer
- **Processor/Memory:** Intel Core i5 or AMD Ryzen (or better), **8GB RAM** minimum
- **Software:** Microsoft Office (provided free to full-time MATC students)
- **Browser:** Mozilla Firefox or Google Chrome
- **Internet:** Reliable cable or DSL connection is strongly recommended
- **Important: Chromebooks and tablets are not supported** for required testing software

A full list of system requirements is available [online](#).

Reapplication

Applicants who are **not selected** for admission are encouraged to:

- Reapply by submitting a new ADN application packet the following year.
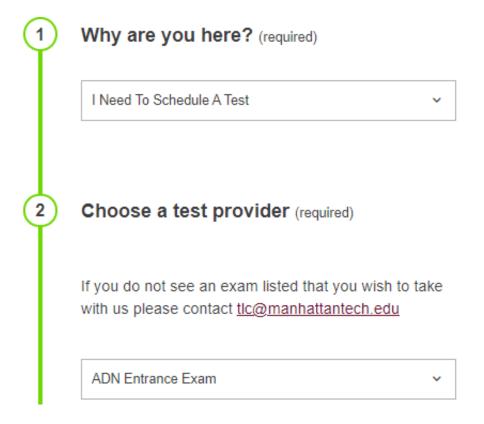- Work with an academic advisor to identify ways to **increase rubric scores.**

Note: General MATC admissions applications remain active for **three (3) years.**

How-To: Register for ATI A&P Exam
Associate Degree of Nursing

Step 1: Register for the ATI A&P Exam

    a.   Registering for the ATI A&P Exam is completed online through RegisterBlast

    b.   Upon reaching the site, select the information below for questions 1 and 2, then follow the rest of the prompts, and complete the payment.
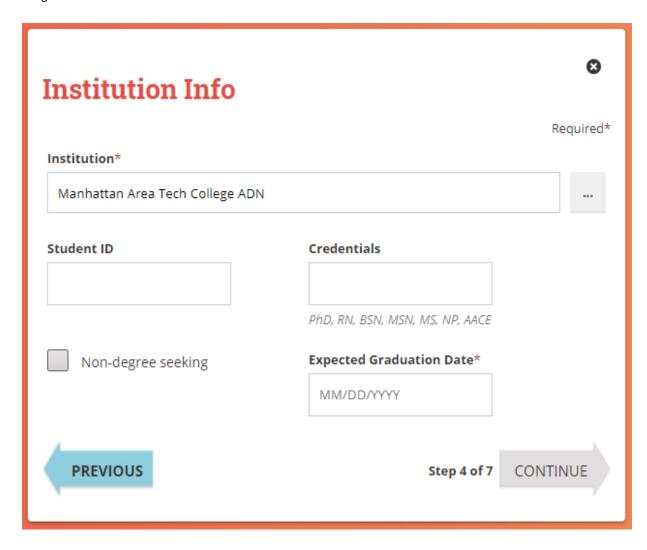

Step 2: Create and Account on ATI's Website

    a.   Go to www.atitesting.com

    b.   Click on the **"Create an account"** button, located in the upper right of the webpage.

How-To: Register for ATI A&P Exam Continued

    c.   Fill in all of the ***asterisked fields***. Asterisked fields are required information necessary to create a new account. If you have already created an ATI account, please update your profile information. At page 4 enter "Manhattan Area Tech College ADN."

Institution Info

Required*

Institution*

Manhattan Area Tech College ADN

...

Student ID

Credentials

PhD, RN, BSN, MSN, MS, NP, AACE

☐ Non-degree seeking

Expected Graduation Date*

MM/DD/YYYY

← PREVIOUS

Step 4 of 7   CONTINUE →

    d.   Bring this username and password information with you to your test session.

Check your email for your registration confirmation for the ATI A&P test. If you do not get this confirmation email and you are scheduled to test at MATC, please follow up with the Teaching and Learning Center (TLC).

If you are having difficulties at any point, feel free to call the Teaching and Learning Center at 785-320-4584

Additional Information

You will be taking the ATI A&P Exam. Study Guides can be obtained to help prepare for this exam through various places, for example: www.atitesting.com, www.amazon.com, local libraries, Android Marketplace, Apple Store, and Manhattan Tech Teaching and Learning Center (limited copies available).

On Test Day: Bring your ATI username, password, and photo ID with you to your test.

Nursing Essential Skills and Functional Abilities

The essential skills and functional abilities outline reasonable expectations of a student in a professional nursing program for the performance of common functions. The student must be able to meet the following requirements to apply for admission and continuation in a nursing program.

Minimum abilities expected include, but are not limited to the following:

Essential Functions	Definitions	Examples
Observation	Ability to participate actively in all demonstrations, laboratory exercises, and clinical experiences in the Nursing program component and to assess and comprehend the condition of all clients assigned to him/her for examination, diagnosis, and treatment. Such observations and information usually require functional use of visual, auditory, and somatic sensations.	• Visually discriminating incremental readings on syringes and other various medical equipment • Visually discriminating between different colored objects • Discriminating between auditory stimuli • Perform a comprehensive assessment of patients
Communication	Ability to communicate effectively in English using verbal, non-verbal, and written formats with faculty, students, clients, families, and all members of the healthcare team. Ability to read English and interpret without assistance.	• Patient teaching • End of shift reports • Documentation in legal records/charts • Medication records • Transcribe doctor's orders from a chart, interpret, and implement • Collaborate with members of a healthcare team
Motor	Sufficient motor ability to execute the movement and skills required for safe and effective care and/or emergency treatment.	• Standing for long periods of time (8-12 hrs./day) • Lifting up to 50 lbs. • Performing one person and/or two-person transfers • Turning, log rolling, and ambulating another person • Manipulating equipment • Performing patient care procedures with finger and manual dexterity (i.e., starting IVs, phlebotomy, dressing changes, catheterization)
Intellectual	Ability to collect, interpret, and integrate information and make decisions. Ability to read and interpret the English language without assistance.	• Transcribe orders from a chart, interpret the orders, and intervene • Display critical thinking abilities in planning patient care- analyze data, formulate a diagnosis, and prioritize care
Behavioral and Social Attributes	Possess the emotional health and stability required for full utilization of the student's intellectual abilities, the exercise of good judgment, the prompt completion of all academic and patient care responsibilities, and the development of mature, sensitive, and effective relationships with clients and other members of the healthcare team. Possess the ability to tolerate taxing workloads, function effectively under stress, adapt to changing environments, display flexibility, and learn to function in the face of uncertainties inherent in clinical/practicum settings with patients. Possess compassion, integrity, concern for others, and motivation. Possess the ability to demonstrate professional behaviors and a strong work ethic and respect professional boundaries.	• Utilize intellectual abilities • Exercise good judgment and complete tasks within required time limits • Demonstrate the emotional health required for full utilization of intellectual abilities and exercise of good judgment • Show integrity, concern for others, interpersonal skills, interest, and motivation

Notice: Students participating in a Nursing program are expected to demonstrate the essential functions listed in this form, with or without reasonable accommodation. These are applicable in classrooms, laboratories, and clinical settings. The nursing program uses independent clinical education sites that may or may not be able to offer the same reasonable accommodations that are made available by the College. Any student wishing to request reasonable accommodations due to a documented disability must initiate the process for requesting student accommodations.