

CNA Refresher/Update Course instructions and schedule

Spring 2019

Manhattan Area Technical College,
3136 Dickens Avenue, Manhattan, Kansas 66503



Prerequisite: *Kansas CNA certification, inactive status.*

The **CNA Refresher/Update** is designed for CNA's who have held the Kansas Certified Nurse Aide (CNA) credential, but are not active (their certification has lapsed) and want to reactivate their CNA status. The update is scheduled by appointment and will include an assessment of written and oral knowledge as well as discussion and demonstration of CNA skills. MATC Division of Nursing personnel notify KDADS (Kansas Department for Aging and Disability Services) of successful completion; following that, the certification will be reactivated.

1.) **The prospective student enrolls for the course at the MATC office, 8:00 am – 5:00 pm. Cost is \$150. Enrollment deadline is 5:00 pm on the Monday prior to the Thursday class session.** Walk-in and phone enrollments are welcome. You may enroll by phone, with card payment. Call 785.320.4567, or call 785.587.2800 and select option "0" (zero) for enrollment assistance.

2.) At time of enrollment **the student will select a date to complete the CNA Refresher/Update** and will record this on the enrollment form. *See available dates below.* Each class is very small which allows the instructor to individualize instruction and assessment. **Minimum enrollment is three (3) students and maximum enrollment is four (4) students per session.** MATC will notify the instructor of the date the student selects. The student is responsible for noting the class date on his/her personal calendar.

Reminder phone calls are **NOT** made to the student.

3.) **Spring 2019 dates for CNA Refresher/Update course. Select one (1) date only. Write this date on the MATC enrollment form.** The class meets in the MATC Nursing Lab, Room 104D (sink lab). Enrollment deadline is Monday prior to the Thursday class date, or when the session fills with four students. **Mark Ballinger RN is the instructor.**

ALH051-1F2C5 Friday April 26, 2019; 8:30 am – 11:30 am

ALH051-1F2C6 Friday May 10, 2019; 8:30 am – 11:30 am

ALH051-1F2C7 Thursday June 13, 2019; 8:30 am – 11:30 am

4.) Wear casual, appropriate clothing to allow safe, professional demonstration of resident/patient care skills. **Bring pencil or pen and your CNA certificate number** (if available) to the class session.

5.) **No Food or Drink allowed in the classroom/laboratory setting. No Exceptions.**

6.) Upon successful completion of the session, MATC Division of Nursing personnel will forward documentation to KDADS to reactivate the CNA certification.

7.) **MATC Refund Policy:** Written notification is required for refund. Deadline for refund notification is 5:00 pm on the Friday prior to the scheduled Thursday class session. Notification is accepted by front office staff at MATC. No written notification or no-show = NO REFUND.

8.) Take this sheet with you as a reminder of the date you selected and for informational purposes.

If you have questions or need further clarification, please contact:



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