



This course provides an introduction to the principles and practices of phlebotomy. Participants will learn terminology and procedures for infection control and safety while developing skills in specimen collection and equipment use. **The course does NOT grant national certification in phlebotomy.** However, instruction is aligned with national standards and may fulfill partial requirements toward certification through the American Society of Clinical Pathology (ASCP). *

The course requires independent, online work. Lecture material is taught ONLINE and phlebotomy skills are taught in mandatory face-to-face labs. Students must be able to use a computer to access and use course materials, and to submit course assignments.

Class/Lab dates: Tuesdays, February 12 – May 14, 2019, 5:30 pm to 8:30 pm ;
13 class/lab meetings.

Location: Class/Lab meets at **Manhattan Area Technical College**, Room 302A

Text: **Phlebotomy Essentials, 6th edition**, (paperback), McCall & Tankersley, Lippincott, ISBN-13 978-1451194524. Text should be purchased from eCampus Bookstore. Bring book to first class meeting. See eCampus Bookstore on MATC website www.manhattantech.edu

Enrollment opens on Monday, January 30, 2018, 9:00 a.m. at Manhattan Area Technical College. Front office, 3136 Dickens Avenue. Enrollment is on a **first-come-with-payment-and-all-enrollment-requirements-met** basis. MATC office hours are Monday-Friday 8:00 am to 5:00 pm. Enrollment closes when class is full (12 students).

Required for enrollment:

Documentation of immunizations or a titer for immunity for MMR (2), Chicken Pox/Varicella (2), Hepatitis B (3). Tetanus (1 immunization within last 10 years), Flu Vaccination for current year. Report of Negative TB skin test done within the last year (or TB chest x-ray report or TB blood test report). **Course cost is \$665.00** paid at time of enrollment (or third party sponsor letter presented**) MATC accepts cash, check, Visa, MasterCard and Discover.

NOTE: To enroll, bring **all** of these required items with you. No early or partial enrollments or “holds” accepted.

***For national certification as a Phlebotomy Technician, PBT (ASCP),** the ASCP Board of Certification specifies extensive requirements **beyond the scope of the Phlebotomy course offered by MATC.** Go to www.ascp.org Click through these screens: Board of Certification; Apply; Eligibility; Technician Certification; Phlebotomy Technician, PBT. **Read information in this section: Route 2.**

****Third Party Billing Agreement:**

Payment, a purchase order, or a signed authorization to bill a company or agency as a third party, must accompany the student’s registration. Companies and agencies requesting billing as third party agree to pay all items authorized regardless of the performance of the student.

Refund Policy:

Students will receive a full refund if written notification is received at MATC front office, during office hours at least 2 days prior to the course start date (notification received by 5:00 pm, Friday, February 8, 2019).

No refunds after the course start date.