

Manhattan Area Technical College

Board of Directors Meeting
September, 2011
Open Session: 6:00 p.m.
Room 304

1. The Board of Directors of the Manhattan Area Technical College met in regular session, August 8, 2011 at 6:00 p.m. at Manhattan Area Technical College.

Members present: Marla Brandon, Dick Green, A.N. "Ole" Olsen, Dr. David Craft, Dr. Todd Frieze (arrived at 6:04), and Michael Morton
Members absent: Helen Wimsatt, Kevin Connell

Also present: Dr. Robert Edleston, President; Tracy Geisler, Administrative Assistant/Board Clerk; Jane Bloodgood, Vice President of Business Services; Marilyn Mahan, Vice President of Instruction Services; Justin Pfeifer, Vice President of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement.

Faculty/Staff members: Beth Peters, Karen Bryant, Cheryl Seitz, Marlene Sedillos, Carol Keltner, Laurie Johnson, Aaron Warner, Scott Voos, Gary Pryor, Linn Schroll.

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 6:00 p.m.
- b. Addition to Agenda; Community College request will be added to the Discussion of Ends.
- c. Justin Pfeifer introduced the Student Governing Officers for 2011-2012:
Present: Aaron Warnke; Vice President (Auto collision Repair Program)
Absent: Chris Collins; President (Auto Technology Program)
Louisa Asbury; Secretary (Associate Degree Nursing Program)
Carrie Holaday; Secretary (Associate Degree Nursing Program)

3. CONSENT AGENDA

- a. Donna Karmann moved to approve the Consent Agenda minutes and attachments (Attachments 1-3). Michael Morton seconded. Motion carried 6 yeas, 0 nays.

4. GENERAL AGENDA (items possibly requiring BOD action)

- a. Michael Morton moved to approve the August Threshold (Attachment 4). Todd Frieze seconded. Motion carried 7 yeas, 0 nays.

- b. Michael Morton moved to approve the monitoring Report: Financial Condition (Attachment 5). Todd Frieze seconded. Motion carried 7 years, 0 nays.
 - c. Donna Karman moved to approve the Building Trades Project home Materials (handout). After discussion, David Craft seconded. Motion carried 4 years, 1 abstain, 1 nay (Todd Frieze stepped out of the room for phone call).
 - d. Michael Morton moved to accept the Financial Monitoring Report (Attachment 6). David Craft seconded. Motion carried 7 years, 0 nays.
5. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board Members).
- a. Dr. Edleston explained the Organizational Relationship between Manhattan Area Technical College and the Manhattan Area Technical Foundation (handout). Dr. Edleston discussed the Foundation Director position and the Board of Trustees Search Committee.
 - b. Dr. Edleston discussed the Community College Request topic currently at Kansas Board of Regents, Kansas Statute #71-609 regarding the ability to offer courses within Regents counties.
6. OWNERSHIP LINKAGE (related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...)
- a. Dr. Edleston discussed “Meeting the Demand for Welders” program changes (Attachment 7) and Caterpillar’s management being pleased with the initiative.
 - b. Ole Olsen will serve as the temporary Board Liaison for the Board of Trustees and in that capacity he will serve on the search committee for the new Foundation Director position.
 - c. Dr. Edleston discussed the Board of Director position opening for Riley County (Attachment 8). Marla Brandon, Dick Green, and Michael Morton will serve on the interview committee. An ad will be placed in the Manhattan Mercury. Please contact Board Clerk, Tracy Geisler if you know of someone that would be a good fit for the MATC Board of Directors.
 - d. Nomination Ballots were handed out to Board members for the vacant Vice Chair position. Ballots were collected by Tracy Geisler; she will contact the nominees to confirm their acceptance.
7. INCIDENTAL INFORMATION
- a. Dr. Edleston presented his Monthly BOD Report (Attachment 9).

8. EVALUATION OF BOARD PROCESS

- a. The board discussed the Facilities Master Plan, and the need for an updated field study. Dr. Edleston will research companies and report the information at the next Board meeting.

ADJOURNMENT:

Marla Brandon, Board Chair adjourned the meeting at 7:43p.m.

Next Meeting: Tuesday, October 18, 6:00 p.m. Room 304

MATC Board Clerk

Date

Approved:

Chair

Date